Job Title: Deputy Pro-Vice-Chancellor (Digital)

Job reference: UNI00024

Department: President and VC’s Office

Post Responsible To: Provost

Job Purpose:
You will provide academic leadership to support the implementation of the Digital Strategy. You will take responsibility for developing a challenging and feasible plan of objectives and actions to enable our University to achieve its digital aims and ambitions. The DPVC will both identify and represent the needs of the academy whilst also bringing new ideas in from outside the University and the sector on how we can innovate and improve.

Much of the role will focus on driving cultural change; contributing a high level, informed perspective to a range of institutional change projects; developing events and communications strategies that showcase key issues, achievements and challenges; and championing the implementation of ongoing initiatives.

In terms of external focus, the DPVC will be expected to act as a conduit for keeping abreast of developments in the sector, be involved in engaging with potential external providers, including those operating outside the HE sector, and participate in events focusing on novel approaches to delivery utilising digital media.

Principal Accountabilities:
- Work with the PVC(SE), PVC(R&E) and the Director of IT to provide an academic lead to champion the delivery of the Digital Strategy
- Lead innovative engagement activities with all areas of the University to promote and support implementation of the Strategy
- Provide strategic leadership regarding the digital delivery of teaching
- Review the existing Digital provision, from the academic perspective, compare it to best practice in the market and identify and prioritise areas for improvement
- Maintain a continuous review of quality and of external benchmarks to promote the best possible service
- Engage with external providers to identify different potential approaches to delivering of the Strategy, exploring ways of improving efficiency and effectiveness
- Ensure that services are shaped to meet the current and future needs of the academy

Internal and External Relationships:
- Direct report to the Provost
- Work closely with the PVCs of Research and Enterprise and of Student Experience and the Director of IT
- Liaise closely with the Leicester Learning Institute
- Engage actively with all areas of the University, with both academic and professional services staff and students
### Job Summary

**Planning and Organising:**
- Plan consultations and communication strategies for the implementation of the Digital Strategy
- Prioritise the work-streams for implementing the Strategy

**Qualifications, Knowledge and Experience:**

**Essential**
- Evidence of a clear appreciation of the requirements of a digital campus in relation to all parties*
- Evidence of excellent awareness of sectoral and other external drivers in the digital environment*

**Skills, Abilities and Competencies:**

**Essential**
- Excellent oral and written skills in order to communicate effectively with staff and students.*
- The ability to synthesise information and perspectives from a wide-range of stake-holders
- A high level of credibility in dealing with researchers, teachers, IT and other professional services staff and external agents

*Criteria to be used in shortlisting candidates for interview

**Contract Information:**

This is a fixed-term contract until for two years from the date of appointment. This post is required on a temporary basis for a short-term piece of work as per the Job Summary.

**Working hours:**

The role will form part of your contribution as a member of academic staff. This will be negotiated with you and your Head of Department.

**Equality and Diversity at Leicester:**

The University of Leicester is committed to positively advancing equality of opportunity. We participate in a number of equalities initiatives which celebrate good employment practice for the advancement of diversity and equality. These include the Stonewall Workplace Equality Index, the Race Equality Charter and Athena Swan (for which we are currently Bronze award holders). We are proud to be selected as one of only ten Universities internationally to be an impact champion for HeForShe, a global solidarity movement for gender equality. We also have a number of staff equality fora who champion the advancement of equalities for diverse groups.

To find out more please visit the [Equalities webpage](#).
Applications:

Applications should be made in the form of an email to Nick Donnelly in Recruitment at nd144@le.ac.uk by midnight 21 July 2016.

Your expression of interest should describe your suitability in relation to the Essential Criteria for the role and, together with a short CV, should total no more than 3 pages.

These criteria will be used in the selection process with interviews details to be confirmed.