Reflect
Information for staff

Reflect is the University’s lecture capture service. It has been developed in response to a major student-led campaign and will offer a substantial improvement to our students’ learning experience.

Recording lectures in this way will allow students to reflect on content covered in tutor-led sessions, recap points they may have missed, and review what they might not have grasped first time around.

For more information on the policy, how to use the service, or how to make the most of Reflect in your teaching please visit the Reflect website www.le.ac.uk/reflect or email reflect@le.ac.uk

Things you should be aware of:

- The recording software (Panopto) is available in all centrally timetabled and Reflect-equipped teaching rooms.
- Tutor-led timetabled teaching will be automatically recorded for you. Recording will be indicated by a green light.
- The default capture is audio and screen, however you are able to change this to include video and a visualiser.
- Recordings are published manually and accessed by students through Blackboard.
- If your session is not suitable to be published, you should inform your head of department and students, and provide equivalent academic content (lecture notes, slides, etc).