



# Police Registration

If you are a national of one of the countries listed below you will be required to register with the police.

Afghanistan	Cuba	Libya	Syria
Algeria	Egypt	Moldova	Tajikistan
Argentina	Georgia	Morocco	Tunisia
Armenia	Iran	North Korea	Turkey
Azerbaijan	Iraq	Oman	Turkmenistan
Bahrain	Israel	Palestine	United Arab Emirates
Belarus	Jordan	Peru	Ukraine
Bolivia	Kazakhstan	Qatar	Uzbekistan
Brazil	Kuwait	Russia	Yemen
China	Kyrgyzstan	Saudi Arabia	
Colombia	Lebanon	Sudan	

The condition will be printed on your entry clearance vignette (visa). If you have applied for a replacement visa, then the condition will be included in your letter from the Home Office and you will need to provide this letter to the police (Overseas Visitors Record Office -OVRO).

You must register within seven days of arriving in the UK. However, during the period from September to early December ONLY, the Overseas Visitors Record Office (OVRO) will permit you to register with them, anytime during this period & you are not restricted to the seven day rule.

Outside of this time period, you will have to complete or update your Police Registration, within seven days, please refer to the following website for details on how to do this and their opening hours: <https://leics.police.uk/contact-us/overseas-visitors>.

You must register at the following address: Overseas Visitors Record Office (OVRO), Mansfield House Police Station, 74 Belgrave Gate, Leicester, LE1 3GG.

**Please see the table overleaf for required documents and circumstances which require you to update your Police Registration Certificate\*.**

**PLEASE MAKE SURE YOU TAKE A COPY OF ALL RELEVANT DOCUMENTS OR YOUR CERTIFICATE WILL NOT BE PROCESSED.**

Original Document required	First time registration	Change of address*	New visa/ BRP/passport*	Change of course*	Change of university*	Change of marital status*	Birth of baby*
Valid Passport + photocopy	✓	✓	✓ If new passport must submit old passport as well	✓	✓	✓	✓
Valid visa – sticker/BRP + photocopy. Note: photocopy not required for change of address	✓	✓	✓	✓	✓	✓	✓
Decision Letter from Home Office which was provided with your visa + photocopy	✓	✗	✓	✗	✓	✗	✗
2 Photographs <a href="http://www.gov.uk/photos-for-passports">www.gov.uk/photos-for-passports</a>	✓	✗ Unless change of city (police authority)	✗	✗	✗ Unless change of city (police authority)	✗	✗
Police Registration Certificate + photocopy	✗ Will be issued after initial visit	✓	✓	✓	✓	✓	✓
Certificate of Registration + photocopy (available from Student Service Centre, Charles Wilson Building)	✓	✓	✓	✓	✓ Issued by new university	✓	✓
Proof of address e.g. tenancy contract, bank statement + photocopy	✓	✓ Only required if Certificate of Registration does not show correct address	✗	✗	✓ If address has changed	✗	✗
£34 cash (exact money)	✓	Free	Free	Free	Free	Free	Free
Marriage/divorce certificate + photocopy	✗	✗	✗	✗	✗	✓	✗
Birth certificate + photocopy	✗	✗	✗	✗	✗	✗	✓
Completed, typed application form (available to download, complete and print from <a href="http://www.le.ac.uk/police-registration">www.le.ac.uk/police-registration</a> )	✓	✓	✓	✓	✓	✓	✓