

QAA HIGHER EDUCATION REVIEW

February 2016

UNIVERSITY OF LEICESTER ACTION PLAN

1. Recommendations

Recommendation	Action Agreed	Responsibility	Date for completion	Success Indicators
The University should review its regulations to assure itself that all graduates will meet threshold standards in minor subject pathways	Senate Regulation 5: Regulations governing undergraduate programmes of study amended to explicitly require minimum progression and award criteria which apply to minor pathways to be implemented for first cohort of minor students in 2016/17	Academic Policy Committee	Amendment to Regulation approved May 2016	Review of student performance on minor pathways
Ensure that departments are fully implementing the Code of Practice for the personal support of students, for all modes of programme delivery	The Personal Tutor Working Group undertaking a review at the time of the Higher Education Review reported in May 2016, further guidance will be issued to staff and students and personal tutor training introduced for all staff from 2016/17.	Academic Policy Committee	September 2016	Operation of the personal tutor system and student engagement with it through annual reports to College Academic Committee and Academic Policy Committee

Articulate a policy governing the employment of postgraduate research students as teachers	Policy drafted for implementation in 2016/17	Postgraduate Research Policy Committee Academic Policy Committee	Policy approved June 2016	Operation of policy will be reviewed during the 2017/18 academic year
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2. Affirmations

Affirmation	Action Agreed	Responsibility	Date for completion	Success Indicators
Steps the University is taking to ensure that external examiners' reports are being shared with students	Student Staff Committees reminded of requirement to review reports by Chair of Academic Policy Committee at start of academic year and suggested agenda template revised to reflect this requirement Raise awareness of annual publication of reports on the website	Academic Policy Committee	September 2016	Record of consideration at Student Staff Committees and actions taken
Work being done to improve the generation, dissemination and application of management information	The University is continuing to develop management information reporting and considering possibilities offered by new technologies	Academic Registrar IT Services	On-going	Monitor use of reports

3. Features of Good Practice

Identified Good Practice	Action Agreed	Responsibility	Date for completion	Success Indicators
The inclusive approach to the management of change which will enable the realisation of strategic priorities	Approach to engage staff institutional changes is continuing An all staff survey was introduced for the first time in 2016 and all-staff briefings by President and Vice-Chancellor continue to be held	University Leadership Team	On-going	Participation rates in staff survey and other consultative events
The commitment to widening participation which promotes student inclusivity	Commitment remains central to the University's mission and is articulated in its Strategic Plan Continuation of widening participation initiatives and major outreach work	Student Recruitment, Admissions and Widening Participation Committee Director of External Relations	On-going	Performance against HESA Widening Participation Performance Indicators Participation of potential students in wide range of widening participation activities
The strategic approach to the professional development of students which enhances their employability	This approach is a strong theme in the University's Learning Strategy. The University's 'Career Development Journey' will be embedded in the	Director of Careers Career Development Service Career Development Advisory Board	On-going	DLHE Survey Employer engagement Recognition through national awards

	<p>'Fabulous First Year' initiative. Employability will be further enhanced through embedding skills development through taught programmes and employers will be encouraged to make a greater contribution to the development and delivery of programmes through their role in the Careers Advisory Board and the development of stronger links with alumni</p>			
<p>The continuing effective oversight of the postgraduate research student experience</p>	<p>A review of PGR provision reported in March 2016. It is proposed that changes to the way in which doctoral provision is organised will be introduced in 2017/18 to further enhance the PGR experience</p>	<p>Postgraduate Research Policy Committee Graduate Dean</p>	<p>New structures to be implemented for 2017/18 academic year</p>	<p>PGR student satisfaction and feedback e.g. PRES, annual reports and evaluation of training Completion rates</p>

Professor Paul Boyle, President and Vice-Chancellor

Alex Mitchell, Education Officer Students' Union

30 June 2016