

## CODE OF PRACTICE ON THE UNIVERSITY'S PROCEDURES FOR MANAGING HIGHER EDUCATION PROVISION WITH OTHERS

### Collaborative approval matrix

The table below sets out the levels of approval required for different collaborative arrangements. Please refer to flow chart in Appendix II of the Code for further details.

Type of arrangement	Risk assessment		Business case		Visit to partner		Academic case	
	Completed by:	Considered by:	Completed by:	Considered by:	by department	by APC panel	Completed by:	Considered by:
Overseas Student exchange (Erasmus)	Department	International Office	Department	N/A	Required	N/A	Department	L&T Committee CAC APC via PAP (new degrees only)
Overseas student exchange (Study Abroad)	International Office	CPMG	Department	N/A	Required	N/A	Department	L&T Committee CAC APC via PAP (new degrees only)
Progression accord	Department	CPMG	Department	College Business Group	Preferred	N/A	Department	L&T Committee CPMG
Support provider	Department	CPMG	Department	College Business Group	Required	N/A	Department	CPMG
Educational-delivery partner for DL programme	Department	CPMG	Department	College Business Group	Required	N/A	Department	L&T Committee CPMG
Articulation	Quality Office	CPMG	Department	College Business Group	Preferred	N/A	Department	L&T Committee CPMG
Module delivery	Quality Office	CPMG	Department	UPMG / College Business Group <sup>1</sup>	N/A	Required <sup>2</sup>	Department	L&T Committee CPMG / PAP
Split-Site PhDs (institutional-level)	Quality Office	PGRPC	Department	UPMG	N/A	Required <sup>2</sup>	Department	PGRPC
Franchise	Quality Office	APC	Department	UPMG	N/A	Required	Department Quality Office	L&T Committee CAC APC via PAP
Validated programme	Quality Office	APC	Department	UPMG	N/A	Required	Department Quality Office	L&T Committee CAC APC via PAP
Dual or joint awards	Quality Office	APC	Department	UPMG	N/A	Required	Department Quality Office	L&T Committee CAC APC via PAP
Associated institution	Quality Office	APC	Department	ULT and Senate	N/A	Required	Department Quality Office	APC via PAP

<sup>1</sup> UPMG for new programmes or College Business Group for collaborative delivery of modules on existing programme

<sup>2</sup> May not be required where a low risk is identified in relation to physical resources and location. Will be determined by APC when considering risk assessment.

## Glossary

CPMG	Collaborative Partnership Management Group
L&T Committee	Learning and Teaching Committee
FSPDC	Fee Setting and Programme Development Committee
APC	Academic Policy Committee
UPMG	University Portfolio Management Group
PGRPC	Post Graduate Research Policy Committee