Did you know…?

The Safety Services website is changing! In the last few months we have launched new landing pages for topics including First Aid, Genetic Modification and Radiation, with more to follow! Why not visit our website and have a look around?

Note from the Editor…

Thank you for reading this, the first edition of our re-launched newsletter. We hope you enjoy it! If you have any suggestions for topics to be included in future editions, or any other comments, please email safetyservices@le.ac.uk

Training dates…

- **Introduction to health and safety**
  7th June/2nd August
- **Departmental Inspections**
  30th June/20th October
- **Radiation Safety**
  6th July
- **Risk Assessments**
  12th July
- **COSHH**
  13th July
- **Genetic Modification**
  20th July
- **Manual Handling**
  14th July

All training courses should be booked directly with the Staff and Organisational Development.

New DSO guidance launched!

Some of the Safety Services team at a recent event, launching a new University handbook for Departmental Safety Officers. See the full story on our website!

Risk Assessment for Beginners

We all carry out risk assessments on a daily basis (crossing the road for instance), but in the workplace, people often think a risk assessment is a difficult, cumbersome activity. Assessing risk is not about generating piles of paperwork, but rather controlling the risks in your workplace. Concentrate on the real risks — those that are most likely to cause harm.

Risk = Severity of harm [hazard] x likelihood of occurrence

Using this equation we can estimate risk. Consider the people who will be exposed to the risk, measures you are already taking to control the risks and ask if you have covered all you need to do. Once you have identified the risks and what you need to do to control them, you should put the appropriate measures in place, then record your significant findings. Risk assessments should help you to manage risks in the workplace, and can be used as a training tool for new starters.

Come to our risk assessment training course for further insights!

Summer is here!

Typically a quiet time on campus in terms of students, but there will be a lot of maintenance and improvement work happening on campus during this time. To ensure the safety of everyone on campus, please take note of any safety signs and warnings, and follow any instructions given — they are there for a reason! The Estates website includes up-to-date information of current works.

How to contact us

- t: ext 2426, 9am-5pm daily
- e: safetyservices@le.ac.uk
- Connect with us on Yammer
- In emergencies call the Emergency Number 0116 252 2888