Call for Applications or Nominations: Unit of Assessment (UoA) Leads and Deputies to drive REF2021 preparations

As part of the University’s preparations for REF2021, we are inviting applications and nominations for the role of Unit of Assessment Lead and deputy for each UoA. A list of UoAs for which we are inviting applications is attached.

The UoA leads and deputies will play a vital role in driving and delivering the University’s REF submission, influencing the University’s preparations, shaping optimal submissions for each UoA and ultimately having a significant effect on the University’s results in REF2021.

Initial UoA Lead and deputy appointments may include UoAs for which no submission is ultimately made, but where this co-ordinating role would inform the process of placing staff, outputs and impact in alternative UoAs.

A full Role Profile and Person Specification is attached, but the key responsibilities of the roles will include:

- Taking ownership and responsibility, individually and jointly with other UoA leads, for a specific UoA and related UoAs.
- Considering the widest available staff pool for the UoA, beyond a specific department or College.
- Optimising the UoA submission and that of related UoAs by working to mitigate weaknesses and to highlight strengths across all aspects of the submission.
- Ensuring that outputs undergo rigorous review, internally and externally in order to assess quality prior to inclusion for REF.
- Leading on REF communications within departments represented in the UoA

Either the UoA Leads or deputy will be expected to attend meetings of the UoA Leads Group, and to work closely with the RED-based REF team and local administrative staff. Carrying out the role successfully will involve significant time commitment and potential applicants should discuss their workload balance with their Head of Department before applying or being nominated.

To apply for the role, please send a brief summary CV and use the form attached to provide a short statement (max 300 words) stating which UoA you are applying to, whether you wish to be considered for the lead or deputy position and outlining why you are interested in the role to: Lynne Parsons (lep13@le.ac.uk) by 5pm on Monday 26th March 2018.

A panel convened by the PVC Research and Enterprise, including College Directors of Research will consider applications/nominations. Applicants may be invited for a brief interview before recommendations on appointments are made to ULT.