

Order of Proceedings

9.15 am Members of the press interview **University Project Team** inside the admin/press tent or on platform (max 30 minutes)

9.45 am **Chaplain's** briefing in Vice-Chancellor's meeting room

10.00 am All **Invited Guests** should be assembled for coffee in Council Suite

10.05 am **Invited guests** briefed by **Jim Butler** regarding arrangements

"Ladies and Gentlemen, I am delighted to welcome you here today to what is an historic occasion. In around ten minutes my colleagues and I will begin to assemble you in groups that relate to your ticket colours (a plan is on the board for you to have a look at). At 10.25 am precisely we will guide you into place outside of the building – please follow either myself or **Jon Shears** (*to identify himself*) and other staff who will be guiding. Please make use of the facilities now but should you urgently require them at any point during the ceremony, please make your way discreetly to the front entrance of the Fielding Johnson Building where you will be guided inside. At the end of the ceremony, and once the procession has departed, you will be guided back into this building through the front doors. We will then gather for a drinks reception after which we will walk over to the Charles Wilson Building together for lunch - please ensure that you retain your invitation card as it will be required to gain access to the building. Please can I ask you to make sure your mobiles are switched to silent. Thank you."

10.15 am **Signer** moves into position ready to sign for whole of Ceremony

Orator (Jon Shears) addresses assembled crowd from the lectern

"Ladies and Gentlemen, I am delighted to welcome you here today to what is an historic occasion. In around half an hour I will ask for your silence, the doors to the building will open and the coffin containing the mortal remains of King Richard III, followed by a processional party, will emerge from the building. A ceremony of reflection will take place, for which you have an Order. This will include the paying of respects by members of the University team who discovered King Richard and worked on the project, members of the Richard III Society and descendants of King Richard's sister. Once the ceremony has ended I would ask you to remain where you are until the processional party has departed and you will then be free to leave, where you may walk through the campus to follow the cortège as it departs the University – please follow our staff who will guide you accordingly. Please can I ask you to make sure your mobiles are switched to silent. Thank you."

Signer moves back to corner of marquee to wait for Ceremony to start or departs until next needed

Chancellor, President and Vice-Chancellor and **Mace Bearer** meet **Gail Ruddle** in VC's office for robing

Guests with red and blue tickets assembled into groups ready for guiding out of side entrance to reserved areas (**Jim Butler/Rob Harding**)

- 10.20 am **Guests with orange and green tickets assembled into groups ready for guiding out of side entrance to reserved areas (Jon Shears/Caroline Taylor/Clare Hudson)**
- 10.30 am **Processional Party (yellow and pink tickets) guided to ground floor (Jo Wood/Kathy Williams) and assembled in reverse order in left and right-hand corridors ready to follow behind the coffin**
- Members of the Richard III Society
Descendants of King Richard's sister
Members of the University Project Team
Members of the Chaplaincy
The Bishop's Chaplain
The Lord Bishop of Leicester
The Chairman of Leicestershire County Council
The Rt Worshipful the Lord Mayor of Leicester
The Lord-Lieutenant of Leicestershire
The Pro-Chancellor and Chair of Council
The President and Vice-Chancellor
The University Mace
The Chancellor
- 10.40 am **If not in place, Signer moves to corner of marquee**
- 10.49 am **Orator (Jon Shears) moves to lectern to signal doors opening and requests silence**
- "Ladies and Gentlemen, please can I ask you to be silent, and those who are seated please stand, as the ceremony is about to commence."
- 10.50 am **Doors to Fielding Johnson Building opened by porters**
- 10.51 am **Procession following the coffin guided out of the building (Jo Wood/Kathy Williams plus two porters). Coffin placed on trestles and guests take their seats/positions. Two porters move to stand at either side of front door**
- Mace Bearer places Mace on table next to his chair and sits in reserved seat at the end of the front row**
- 10.54 am **Signer moves forward**

Chancellor moves to lectern to welcome guests and assembled crowd, returns to seat

“Lord Lieutenant, Lord Mayor, distinguished guests, Ladies and Gentlemen. Please be seated (to those who have chairs). I am delighted to welcome you here today to this Ceremony to mark the departure of the mortal remains of King Richard III from the University of Leicester as they make their journey to their final resting place in the Cathedral Church of St Martin, Leicester. This is a key event in the history of the University, and of the City and County, and the University is immensely proud to have been involved in this project. It has enabled us to work in close partnership with the City and County Councils, the Cathedral, organisations such as the Richard III Society and the local community and very much been an example of strong collaboration and teamwork. It also demonstrates how our academic research has real impact and can excite the public imagination. This is an historic occasion and something we will all remember for many years to come. Thank you.”

10.55 am Jo Wood/Kathy Williams move to admin/press tent to meet and brief Royal British Legion Standard Bearers, then collecting undertakers and guiding to foyer of Fielding Johnson Building

10.55 am President and Vice-Chancellor moves to lectern and delivers address, returns to seat

11.00 am The Coordinating and Anglican Chaplain, Revd Canon Dr Stephen Foster, moves to the lectern and begins a ceremony of reflection

Reflections on a Journey

**marking the beginning of the final journey
of the mortal remains of King Richard III**

The motto of the University of Leicester is ‘*Ut vitam habeant*’ - ‘That they may have life’. These words from the Gospel of John (10:10) would have been familiar to King Richard III. They have inspired generations of teachers and researchers here to discover new truth and to rediscover old truth. Our City, County and University now exemplifies a diverse community very different from King Richard’s time. As we rejoice in the fruits of research and discovery today, we pause to reflect on the ‘journeys’ which have brought us to this moment, using the wisdom made manifest in human creativity and drawn from some of the great religious traditions of our world.

Professor Sarah Hainsworth reads

Of journeys passing...

“We wanderers, ever seeking the lonelier way, begin no day where we have ended another day; and no sunrise finds us where sunset left us. Even while the earth sleeps we travel. We are the seeds of the tenacious plant, and it is in our ripeness and our fullness of heart that we are given to the wind and are scattered.”

(Khalil Gibran...A Maronite Christian 1883-1931)

Thus shall you think of all this fleeting world:
A star at dawn, a bubble in a stream;
A flash of lightening in a summer cloud,
A flickering lamp, a phantom, and a dream

(Diamond Sutra...Buddhist)

Time flies faster than an arrow, and life is more
transient than the dew. With what skilful means or
devices can we retrieve even a single day that has passed?

("Shushogi" from Soto Zen Buddhist Scripture)

- the 'wanderings' which are uniquely ours...
- our 'flashes of lightening in a summer cloud'...
- our 'single days' that have passed...
- our own roads travelled alone or made in company...
- our successes achieved, our failures borne...
- our joys celebrated, our sorrows suffered...
- our relationships treasured, our separations mourned...
- our hopes fulfilled, our dreams disappointed...
- our discoveries made... and the discernment of a King.

A few moments of silence...

Of the present moment...

Look to this day for it is life and the very breath of life.
In its brief course lie all the realities of your existence,
The bliss of growth, the glory of action,
The splendour of beauty.
For yesterday is only a dream, and tomorrow but a vision.
But today well lived makes yesterday a dream of happiness
and every tomorrow a vision of hope.
Look well therefore to this day.

(Hindu Ancient Sanskrit)

On this day in this place, we are bound together in a moment of time...
We are bound together in a moment of history...
We are bound together in this moment as we pay our respects to a King of England.

**11.15 am Members of the University Project Team, the RIII Society and
descendants of King Richard's sister invited to pay their respects by
placing a white rose on the cushion situated on top of the coffin**

Two porters emerge from FJB front door. One holds empty cushion and places on top of the coffin and returns to the side of the front door (but remains in place if very windy). The other holds cushion containing white roses and stands in front of the front door for rose layers to collect roses

University Project Team, RIII Society and descendants of King Richard's sister file towards the coffin, in groups, taking a white rose from cushion held by the porter, placing it on the cushion on top of the coffin, all bow their heads and return to their original positions

Dr Richard Buckley
Mr Mathew Morris
Mr Leon Hunt

Dr Turi King
Dr Jo Appleby
Professor Sarah Hainsworth

Professor Kevin Schürer
Mr Richard Taylor
Professor Lin Foxhall

Mr Jon Shears
Mr Carl Vivian
Mr Ather Mirza

Mr Phil Stone
Ms Wendy Moorhen
Ms Annette Carson
Dr John Ashdown-Hill
Ms Philippa Langley

Mr Michael Ibsen
Ms Wendy Duldig
Mr Jeff Ibsen

Jo Wood/Kathy Williams cue **Royal British Legion** standard bearers to move into position on the grass to the side of the hearse

*The Ceremony continues with a **minute's silence**. Chaplain invites everyone to **stand and then be seated**.*

11.20 am *Dr Turi King reads*

Of journeys future...

Two roads diverged in a yellow wood,
And sorry I could not travel both
And be one traveller, long I stood
And looked down one as far as I could
To where it bent in the undergrowth;

Then took the other, as just as fair,
And having perhaps the better claim
Because it was grassy and wanted wear,
Though as for that the passing there
Had worn them really about the same,

And both that morning equally lay
In leaves no step had trodden black.
Oh, I kept the first for another day!
Yet knowing how way leads on to way
I doubted if I should ever come back.

I shall be telling this with a sigh
Somewhere ages and ages hence:
Two roads diverged in a wood, and I,
I took the one less travelled by,
And that has made all the difference.

(Robert Frost...a probable atheist 1874-1963)

Revd Lynn Fowkes, United Reformed Church Chaplain, leads

We look to our futures and bring to mind...

- all places of education and learning, especially the University of Leicester, its staff and students, its research and teaching and for the learning and expertise which have made the present celebrations a possibility
- the Nation, especially Her Majesty the Queen and members of the Royal Family; the Lord Lieutenant, the Lord Mayor, the City Mayor, City and County Councillors
- the people of Leicester and Leicestershire, their many faiths and their many cultures
- the members of societies and groups with a particular devotion to King Richard
- those who will be in any way part of the ceremonies and events of the coming days.

Father David Rocks OP, Roman Catholic Chaplain, leads

Lastly, we reflect on the final journey of the mortal remains of the Last Plantagenet King Richard III, a Christian monarch, leaving this place to journey via County and City to the Cathedral Church of St Martin, Leicester.

I was glad when they said to me,
'Let us go to the house of the LORD!'
Our feet are standing
within your gates, O Jerusalem.
Jerusalem – built as a city
that is bound firmly together.
To it the tribes go up,
the tribes of the LORD,
as it was decreed for Israel,
to give thanks to the name of the LORD.

(from Ps 122, the Hebrew Scriptures)

The One who sent you, has now recalled you; return to your home now in peace and pleasure.
In bliss and ecstasy, sing His Glorious Praises; by this celestial tune, you shall acquire your everlasting kingdom.
Come back to your home, O my friend.
The Lord Himself has eliminated your enemies, and your misfortunes are past.

(from a Sikh Shabad/Hymn)

At the end of the ceremony, all asked to stand by a Chaplain.

Be steadfast, enjoin kindness
Avoid ignorance and bear with patience whatever befalls you.

(Qu'ran 31:17)

May choicest blessings fill your life with peace, joy and prosperity.

(from Eid Mubarak)

Dr Richard Buckley moves and picks up the cushion and moves to the side, standing by the coffin, joined by **Revd Canon Dr Stephen Foster**

11.25 am **Signer** moves back to corner of marquee

Undertakers move into position from inside the Fielding Johnson Building, lift the coffin and walk to the waiting hearse followed slowly by group joining the cortège (**Dr Richard Buckley, Revd Canon Dr Stephen Foster, the Bishop of Leicester, the Bishop's Chaplain, Michael Ibsen, Jeff Ibsen, Alexandra Marijan, Norm Ibsen, Wendy Duldig, the Lord Lieutenant, the President and Vice-Chancellor, the University Mace and the Chancellor**)

Dr Richard Buckley stands at the hearse holding the cushion, an **undertaker** takes the roses and places to the side of the coffin, finally placing the cushion in the hearse

As the hearse departs, **Royal British Legion Standard Bearers** dip their standards

11.30 am **Cortège party** slowly follow the hearse, peel off to the right and take their places in waiting limousines, except for the **University Mace, Lord Lieutenant, Chancellor and President and Vice-Chancellor** who peel off to the right and wait for the suite cars to depart. **Jo Wood/Kathy Williams** to guide to side door of Fielding Johnson Building and up to VC's Office for de-robing (**Gail Ruddle**), and then to the Council Suite for drinks

As other cars pull away, **Orator (Jon Shears)** announces close of event to the crowd

"Ladies and Gentlemen, I would like to thank you for attending today's event. If you would like to follow the cortège down Mayors Walk before it turns right onto University Road, the barriers on my right will be opened in a few moments. Have a safe journey home."

Invited guests shown back into the Council Suite for drinks and an opportunity to view video (**Jon Shears/Caroline Taylor and Jim Butler/Rob Harding**)

Key University Project Team members wait in Fielding Johnson foyer for press interviews

11.40 am **Cortège** leaves University premises

12.30 pm **Guests** invited to move to Charles Wilson Building for lunch, guided by staff

(All timings are approximate)