



Ceremony marking the
**departure of the
mortal remains
of King Richard III**
prior to reinterment

Sunday 22 March 2015
University of Leicester

Order of Proceedings

- 9.15 am Press interviews for **University Project Team**
- 10.00 am All **Invited Guests** should be assembled for coffee in Council Suite
- 10.05 am **Invited guests** briefed regarding arrangements
- 10.15 am **Orator** addresses assembled crowd
- Invited guests** with red and blue tickets assembled into groups ready for guiding out of side entrance to reserved areas
- 10.20 am **Invited Guests** with orange and green tickets assembled into groups ready for guiding out of side entrance to reserved areas
- 10.30 am **Processional Party** (yellow and pink tickets) guided to ground floor and assembled in reverse order in left and right-hand corridors ready to follow behind the coffin
- Members of the Richard III Society
Descendants of King Richard's sister
Members of the University Project Team
Members of the Chaplaincy
The Bishop's Chaplain
The Lord Bishop of Leicester
The Chairman of Leicestershire County Council
The Rt Worshipful the Lord Mayor of Leicester
The Lord-Lieutenant of Leicestershire
The Pro-Chancellor and Chair of Council
The President and Vice-Chancellor
The University Mace
The Chancellor
- 10.49 am **Orator** signals doors opening and requests **silence**
- 10.50 am Doors to Fielding Johnson Building open
- 10.51 am **Procession** guided out of the building following the coffin and **invited guests** take their seats/positions
- 10.54 am **Chancellor** welcomes guests and assembled crowd
- 10.55 am **President and Vice-Chancellor** delivers address
- 11.00 am **The Co-ordinating and Anglican Chaplain, Revd Canon Dr Stephen Foster**, begins a ceremony of reflection

(All timings are approximate)

Dr Richard Buckley picks up the cushion, standing by the coffin, joined by **Revd Canon Dr Stephen Foster**

- 11.25 am **Undertakers** walk with the coffin to the waiting hearse followed by group joining the cortège: **Dr Richard Buckley, Revd Canon Dr Stephen Foster, the Bishop of Leicester, the Bishop's Chaplain, Michael Ibsen, Jeff Ibsen, Alexandra Marijan, Norm Ibsen, Wendy Duldig, the Lord Lieutenant, the President and Vice-Chancellor, the University Mace and the Chancellor. Dr Richard Buckley** holds the cushion, **an undertaker** places the roses and the cushion to the side of the coffin and cortège party take their places in waiting limousines
- 11.30 am **Orator** announces close of event to the crowd
- Invited guests** shown into the Fielding Johnson Building and guided to Council Suite for drinks reception and an opportunity to view video
- Key University Project team members** wait in FJB Reception for press interviews
- 11.40 am **Cortège** leaves University premises
- 12.30 pm **Guests** invited to move to Charles Wilson Building for lunch, guided by staff

(All timings are approximate)