SPONSORSHIP DETAILS FORM
(Please complete this form if a sponsor is paying tuition fees on your behalf)

PART ONE: STUDENT DETAILS:

Student / Applicant No: ............................................................ Date of Birth: ............................................................

Surname / Family Name: ..............................................................................................................................................

First/Given Name(s): ....................................................................................................................................................

Course Title: ................................................................................................................................................................
(or department if you are a research student)

PART TWO: TYPE OF SPONSORSHIP:

Please note that a sponsor may only be a government body, Research Council, public or private organisation or scholarship awarding body. DO NOT COMPLETE THIS FORM IF YOUR TUITION FEES ARE BEING PAID BY A RELATIVE OR FAMILY BUSINESS. Please refer to the Finance Office website (http://www.le.ac.uk/finance/) for details on how your relative can pay, using one of the many other methods of payment.

I am sponsored by (please tick as appropriate):

☐ A Research Council (please state which) .........................................................................................................................

☐ An approved University/departmental Scholarship (please state which) .................................................................

☐ An overseas scholarship (i.e. ORSAS etc.) ..................................................................................................................

☐ A GTA (Graduate Teaching Assistant) scheme ...........................................................................................................

☐ A Research Grant / Industry sponsor / Case award (please state which) .................................................................

☐ I will be applying for fee remission under the University Staff Fee Waiver scheme (staff members only)

☐ My Employer (please state name) ...............................................................................................................................

☐ Other (please state) ......................................................................................................................................................

Please confirm whether this is a full or part tuition fee sponsorship:

☐ Full tuition fee scholarship

☐ Part tuition fee scholarship (please confirm amount of scholarship) £.................................................................
PART THREE: SPONSOR INVOICING DETAILS:

Please complete the section below with the invoicing details of your sponsor.

Please note that you do NOT need to complete this if you are being sponsored by a Research Council, the University of Leicester (staff fee waiver, GTA, University/departmental scholarship) or ORSAS.

Name of Organisation: ………………………………………………………………………………………………………………………………………..

Invoicing Address: …………………………………………………………………………………………………………………………………………..

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Postcode: ……………………………………………………………………………………………………………………………………………………………

Contact Name: ……………………………………………………………………………………………………………………………………………………

Telephone Number: ……………………………………………….. Email: ………………………………………………………………..

PART FOUR: SPONSORSHIP STATEMENT:

TO BE COMPLETED FOR SPONSORED STUDENTS

Please attach a statement from your sponsor or scholarship awarding body (on headed paper) confirming your sponsorship.

Please note that you do NOT need to provide this if you are being sponsored by a Research Council, the University of Leicester (staff fee waiver, GTA, University/departmental scholarship) or ORSAS.

☐ Written confirmation attached

Please note that without this written confirmation, you will NOT be able to register.

Please also note that you will need to complete a fresh sponsorship form and supply a new letter from your sponsor for EACH year of your studies.