



Member Information

Information you need to know:

The English Association is the Data Controller for your information

The Data Protection Officer is The Chief Executive, The English Association, University Of Leicester, University Road, Leicester, LE1 7RH. Tel: 0116 229 7622. Email: engassoc@le.ac.uk

This privacy notice explains how we use your personal information and your rights regarding that information

What information are we collecting?

Your name, address, email address, payment method, Direct Debit instructions where appropriate

Why are we collecting your data?

To help us provide you with the benefits of membership

How we will use this data?

To provide mailing information for your journal subscription entitlement.
To contact you with membership renewal information

What is the legal basis for processing the data?

- Consent

If we are sharing your data with others who are we sharing it with?

Any information you provide will be shared only with our authorised journal distributors, will not be supplied to any unauthorised third party and will only be used for subsequent communications if indicated by you

Our journal fulfilment providers:

For subscribers to *English*, *YWES* and *YWCCT*
Oxford University Press, Oxford, UK
Bell & Bain Printers, Glasgow, UK

For subscribers to *Essays and Studies*
Boydell and Brewer, Woodbridge, UK
John Wiley Distributors, Chichester, UK

For subscribers to *The Use of English*, *English 4-11* and *The English Association Newsletter*
Hobbs the Printers, Southampton, UK

How long we will process your data for?



The English
Association
www.le.ac.uk/engassoc

Data Protection (GDPR) Privacy Notice: Members

For as long as your membership is current

What are your rights and how to enforce them?

- Right to withdraw consent
- Right to be informed
- Right of access
- Right of rectification
- Right to erasure
- Right to restrict processing
- Right to data portability
- Right to object

How to complain to the Information Commissioner's Office?

The Information Commissioner can be contacted on:

Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF.

Tel: 0303 123 1113.

Email contact can be made by accessing www.ico.org.uk