Arrival Information

Information for new students starting a full-time English language course in January 2018

Course A, B and C registration is at 9:00 am on Monday 8th January 2018.

Location: Student Common Room (Ground Floor) Readson House, 96-98 Regent Road, Leicester LE1 7DF (map)

Important: If you cannot arrive on the first day, please send an e-mail to eltu@le.ac.uk explaining why you will be late and when you will arrive.

Paying your fees

Online payments can be made at any time and once you have paid online you will receive an email receipt as evidence we have received your payment.

- Watch a video: How to make a payment online
- Make an online payment: http://www2.le.ac.uk/offices/finance/making-an-online-payment

In order to use the online credit and debit card system you will need:
- your 9 digit University of Leicester student ID number (without the Letter S) - this can be found on your offer letter;
- your date of birth; and
- your credit/debit card details

Money Transfer

You can pay the University by using Western Union Business Solutions bank transfer service to make bank to bank transfers to the University of Leicester. This is recommended because:

- We can ensure that we receive your funds within three working days from when you instruct your bank to make payment, compared with a minimum of five workings days if you organise the payment direct to our bank
- There are no transaction charges from University of Leicester or Western Union Business Solutions
- The rate quoted is held for 72 hours
- There are favourable exchange rates compared to most banks
- There are reduced bank fees because transfer is initiated locally
- The full payment amount is received by University of Leicester
- The platform is currently translated into seven different languages - French, Korean, Indonesian, English, Traditional Chinese, Simplified Chinese and Hindi. Soon this will include Spanish and Japanese

To use the service you must provide student and payer details including your name, date of birth and University of Leicester Student ID number (9 digit number).

The GlobalPay for Students bank transfer platform is provided in partnership with Western Union Business Solutions and offers a choice of 37 different currencies. Paying by this method ensures your payments are reflected on your University student account within a maximum of three working days.
from the date you instruct your bank to make payment. To use this service, visit the Western Union website.

- Find out more about paying fees

**Entering the UK**

You may need the following at the UK Border:

- Evidence of your finances (bank statement, sponsor’s letter)
- The address of your accommodation in Leicester and a contact name and phone number (University of Leicester).

**Health Insurance**

The National Health Service (NHS) might seem very complicated if you have not used the system before. The NHS is a public funded system which provides health care for residents in the United Kingdom (UK).

Check our Guide to the NHS to see if you are entitled to free health care treatment.

**Warning**: We strongly recommend that you buy health insurance if your visa is shorter than 6 months. The National Health Service (NHS) does not cover international students with visas shorter than 6 months.

**Travelling to Leicester**

Visit the Getting to Leicester page for details on transport to Leicester.

**Registration and the first day**

*Where do I go on the first day?*

**Student Common Room** (Ground Floor), Readson House, 96-98 Regent Road, Leicester LE1 7DF *(map)*

*What do I bring on the first day?*

- Passport
- Visa or Biometric Residence Permit (BRP) card
- 1 passport sized photograph
- Your UK postal address: **Full address**, even if you are living in university accommodation.
  For example: Block B, Room 202, Freemen's Common, 153/167 Welford Road
  **Postcode** LE2 6BF
- Unconditional Offer for ELTU courses
- Financial Guarantee Letter *(for sponsored students only)*

*What happens on the first day?*

The **first day** of the course is for registration.

- Register with the university in order to get your student card and computer account
- Begin the process of opening a UK bank account
- Do a grammar / vocabulary test and a writing test
- Pay fees if you haven’t paid
What happens if I have a problem?
If you have a problem before you arrive, please contact us as soon as possible:

- Email: eltu@le.ac.uk
  Please include the following information in your email: your full name, student number and the ELTU course you are about to start.
- Telephone: +44 (0) 116 229 7859

**Important**: If you cannot arrive by 9am on Monday 15th January 2018, you will NOT be accepted on the course.

If you have a problem with your accommodation, you can talk to one of the wardens for your building, or contact Accommodation Services.

FAQs

Where is the nearest supermarket?
- The nearest supermarket to the university is Morrisons.
- Smaller supermarket (Sainsbury’s) on London Road.

What time will we finish registration?
- Day One will finish before 2pm if you arrive at 9am.

When do classes start?
- Classes begin on Tuesday 9th January 2018

Sample timetable

<table>
<thead>
<tr>
<th>Time</th>
<th>Mon</th>
<th>Tue</th>
<th>Wed</th>
<th>Thu</th>
<th>Fri</th>
</tr>
</thead>
<tbody>
<tr>
<td>09.30 – 11.00</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
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<tr>
<td>11.30 – 13.00</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
<td>Morning class</td>
</tr>
</tbody>
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| Lunch Break   |          |          |          |          |          |

| 14.00 – 16.00 | Afternoon class | Afternoon class | Afternoon class | No classes | No classes |