

# Arrival Information

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*Information for new students starting a full-time English language programme in April 2019*

**Module B, C and D registration is at 9:00 am on Monday 1<sup>th</sup> April 2019.**

**Location:** Student Common Room (Ground Floor)  
**Readson House, 96-98 Regent Road, Leicester LE1 7DF ([map](#))**

**📌 Important:**

If you cannot arrive on the first day, please send an e-mail to [eltu@le.ac.uk](mailto:eltu@le.ac.uk) explaining why you will be late and when you will arrive.

## Paying your fees

**Online payments** can be made at any time. After you have paid online you will receive an email receipt as evidence that we have received your payment.

- Watch a video: [How to make a payment online](#)
- Make an online payment: <https://www2.le.ac.uk/offices/sas2/fees-and-finance/payment-methods/payment-by-card>.

In order to use the online credit and debit card system you will need:

- your 9 digit University of Leicester student ID number (**without the Letter S**) – this can be found on your offer letter
- your date of birth
- your credit/debit card details

## Money Transfer

You can pay the University by using [Western Union Business Solutions](#) bank transfer service to make bank-to-bank transfers to the University of Leicester. This is recommended because:

- We can ensure that we receive your funds within three working days from when you instruct your bank to make payment, compared with a minimum of five working days if you organise the payment direct to our bank
- There are no transaction charges from University of Leicester or Western Union Business Solutions
- The rate quoted is held for 72 hours
- There are favourable exchange rates compared to most banks
- There are reduced bank fees because transfer is initiated locally
- The full payment amount is received by University of Leicester
- The platform is currently translated into different languages – Arabic, French, Korean, Indonesian, Chinese, Hindi, Spanish and Japanese.

To use the service you must provide student and payer details including **your name, date of birth and University of Leicester Student ID number** (9 digit number).

The GlobalPay for Students bank transfer platform is provided in partnership with Western Union Business Solutions and offers a choice of 37 different currencies. Paying by this method ensures your payments are reflected on your University student account within a maximum of three working days

from the date you instruct your bank to make payment. To use this service, visit the [Western Union Business Solutions](#). Find out more about [payment methods](#).

## Entering the UK

You may need the following at the UK Border:

- Evidence of your finances (bank statement, sponsor's letter)
- The address of your accommodation in Leicester and a contact name and phone number (University of Leicester).

## Health Insurance

The National Health Service (NHS) might seem very complicated if you have not used the system before. The NHS is a public funded system which provides health care for residents in the United Kingdom (UK).

[Check our Guide](#) to the NHS to see if you are entitled to free health care treatment.

### **ⓘ Warning:**

We strongly recommend that you buy **health insurance** if your visa is shorter than 6 months. The National Health Service (NHS) does not cover international students with visas shorter than 6 months.

## Travelling to Leicester

Visit the [Travelling to Leicester](#) page for details on transport to Leicester.

## Registration and the first day

### Where do I go on the first day?

**Student Common Room** (Ground Floor), [Readson House, 96-98 Regent Road, Leicester LE1 7DF](#) ([map](#))

### What do I bring on the first day?

- Original passport
- Original visa or [Biometric Residence Permit \(BRP\) card](#)

### **ⓘ Important:**

If your visa is longer than *6 months* you're required to collect your BRP when you arrive in the UK. You should receive a letter from UK Visa & Immigration (UKVI) confirming where you can collect your BRP.

- If it says **University of Leicester**, you can collect your BRP from the [Student Services Centre](#), Charles Wilson Building on campus
- If it says **Post Office – The Shires**, you need to visit the post office in [Highcross Shopping Centre](#)

We strongly suggest that you collect your BRP card **before registration on Monday 1 April**. This will speed up the registration process on the 1<sup>st</sup> day for you.

- 1 passport sized photograph
- Your UK postal address: **Full address**, even if you are living in university accommodation.  
For example: Block B, Room 202, Nixon Court, 33 Putney Road  
**Postcode** LE2 7TG
- Unconditional Offer for ELTU programme
- Financial Guarantee Letter (*for sponsored students only*)

### What happens on the first day?

The **first day** of the programme is for registration.

- Register with the university in order to get your student card and computer account
- Begin the process of opening a UK bank account
- Do a grammar / vocabulary test and a writing test
- Pay fees if you haven't paid

### What happens if I have a problem?

If you have a problem before you arrive, please contact us as soon as possible:

- Email: [eltu@le.ac.uk](mailto:eltu@le.ac.uk)  
Please include the following information in your email: your **full name**, **student number** and the **ELTU programme** you are about to start.

#### **Important:**

If you cannot arrive by **9am on Monday 8<sup>th</sup> April 2019**, you will NOT be accepted on the programme.

If you have a problem with your university accommodation, you can talk to one of the Accommodation Advisors for your building, or contact [Accommodation Services](#).

### FAQs

#### Where is the nearest supermarket?

- The nearest supermarket to the University is [Morrisons](#).
- There is a smaller supermarket ([Sainsbury's](#)) on London Road.

#### What time will we finish registration?

- For B, C and D students, Day One will finish before 2pm if you arrive at 9am.
- For D students only, Day Two will finish at 12noon if you arrived on Day One.

#### When do classes start?

- For B and C students, classes begin on **Tuesday 2<sup>nd</sup> April 2019**
- For D students, classes begin on **Wednesday 3<sup>rd</sup> April 2019**  
*Please note that D students need to attend both registration sessions on Mon 1<sup>st</sup> and Tue 2<sup>nd</sup> April.*

### Sample timetable

#### Module B and C

	Mon	Tue	Wed	Thu	Fri
09.30 – 11.00	Morning class	Morning class	Morning class	Morning class	Morning class
11.30 – 13.00	Morning class	Morning class	Morning class	Morning class	Morning class
Lunch Break					
14.00 – 16.00	Afternoon class	Afternoon class	No classes	Afternoon class	No classes

## Module D

	Mon	Tue	Wed	Thu	Fri
09.30 – 11.00	Morning class	Morning class	Morning class	Morning class	Morning class
11.30 – 13:00	Morning class	Morning class	Morning class	Morning class	Morning class
Lunch Break					
14.00 – 16.00	Afternoon class	No classes	Afternoon class	Afternoon class	No classes