



## Minutes of the Leicester-Gondar Executive Group Meeting held on 17 March 2016 am 5pm

**Attendees:** Heather Dipple      Sandra Kemp      Theresa Phillips      Kat Taylor  
 Gareth Morgan      Alison Smith      Mike Silverman      Peter Houtman  
 Christine Iliffe

1.	<p><b>Apologies were received from:</b> Daniel Rogers, Steve Hardy, Elaine Carter, Nita Odedra, Geoff Woodruff, Glen Bush and Mark Goodwin.</p>	
2.	<p><b>Welcomes:</b> Gareth Morgan from the Department of Clinical Psychology at the University of Leicester was welcomed to the meeting along with Kat Taylor and Alison Smith, 2 University Trainee Clinical Psychologists who are looking to travel to Gondar later in the year.</p>	
3.	<p>The <b>Minutes from the meeting held on 7<sup>th</sup> January 2016</b> were agreed as a true record</p>	
4.	<p><b>Grant Updates</b></p> <ul style="list-style-type: none"> <li>• <u>THET Africa Grants</u> - a number of grants were submitted including ones for Anaesthetics, Ophthalmology, Surgery and Mental Health. Only Ophthalmology were successfully shortlisted to go through to the second round of bids, but unfortunately they felt that they could not do the work necessary on the bid and therefore withdrew their application.</li> <li>• <u>Future Applications</u> – All are reminded that all applications in connection with Link work need to be put through the Link committee and agreement given before proceeding.</li> </ul> <p style="margin-left: 20px;">Individuals also need to ensure that they are able to follow through before bids are submitted</p>	<p><b>All Please Note</b></p> <p><b>All Please Note</b></p>

5.	<p><b>Open Meeting – 18<sup>th</sup> May 2016</b></p> <p>It was decided to try to hold this event on the University main campus. Nichole will inform the group when a venue has been secured.</p> <p>It was thought to have presentations from : Heather, Sandra, Christine, either Barry or Dan, Mark, Ophthalmology group and possibly either Heiko Baltzer or Laurence Wicks. Dr Yemataw from Gondar will also be visiting from Gondar and it was hoped that he would give a presentation on the Gondar perspective.</p> <p>Nichole to email all to ask if they would be willing to give a 5 minute talk.</p> <p>Heather agreed to sort out the refreshments, It was thought that this event could be advertised on the Radio, in the Mercury as well as around all the partner institutions – a publicity plan needs to be put together and actioned.</p>	<p>NB</p> <p>NB</p> <p>NB/ HD</p>
6.	<p><b>Administration</b></p> <p>The subject of funding administration had been discussed at the recent HALE Trustees meeting and it had decided that the trustees can support a full time administrator until the end of August, but that from September they would have to reduce to 10% Administration (60% still paid by the University) unless funds increase in the meantime.</p> <p>All are encouraged to apply for grants and include a 10-15% amount for administration.</p>	<p>All to Note</p>
7.	<p><b>Project Reports</b></p> <p><u>Patient Safety</u></p> <p>Sandra reported that she had managed to get 2500 bottles donated for the ABHR in Gondar as well as DHL agreeing to ship them free of charge. Training will start once finance has been released.</p> <p>It was agreed that Addisu will be responsible for the Monitoring and Evaluation, Yalelet and Giziew for Occupational Health and Health and Safety respectively and it is planned for the three of them to visit Leicester for a 3 week training visit. Sandra also reported that she planned to return with them to Gondar. There is also a plan for the 2 individuals responsible for infection control would also be visiting Leicester for training.</p> <p>The project aims to train around 1000 staff and is due to finish in May 2017.</p>	

	<p><u>Kolidiba</u></p> <p>Christine reported that she had visited Gondar in February and that the Mothers' HIV Group had had a good harvest and that they had made around 1500 Birr – enough to carry on for another year. Midwifery survey to assess gaps in maternal care in the rural communities had been completed but there had been some gaps in the data. It was felt that parts needed expanding before the full report.</p> <p>Christine announced that she was planning a new project, reducing HIV transmission from mother to child. Many women do not know their HIV status and many often have no antenatal care. It is planned to run a mobile clinic to test and pick up HIV+ women and these will be picked up by the Mothers Support Group to reduce the risk of transmission – the budget required would be approximately £10,000. Christine also mentioned that she had put a bid together for the In Memoria funds.</p> <p><u>Mental Health</u></p> <p>Heather reported that they were looking to develop a community mental health hub and they are continuing to submit bids to support this work</p>	
8.	<p><b>Proposals</b></p> <p>There have been two proposals for the In Memoria funds. One for HIV project and one a low vision project. Both of these proposals will be considered at a special Trustees Meeting on 28th April</p>	
9.	<p><b>Fundraising Events</b></p> <ul style="list-style-type: none"> <li>• Concert – 21<sup>st</sup> May from 7.30 pm – check website for details</li> <li>• Concert of which half will Mental Health Funds – 26 May at Barrow Baptist Church – featuring the Singing for Fun Singers</li> <li>• Easter craft fair (Monday 28 March) – Barrow Baptist church</li> </ul>	
10.	<p><b>Any Other Business</b></p> <p><u>Palliative Care</u></p> <p>Theresa reported that the Rotary Club President is sponsoring a Palliative care project in Addis and if successful this is likely to be rolled out. Theresa agreed to keep us informed.</p> <p><u>New Hospital</u></p> <p>It was reported that Phase 1 of the new hospital was opening this week.</p>	
11.	<p><b>Date of Next Meeting</b></p> <p>Open Event – 18<sup>th</sup> May 2016</p>	All to Note