



Executive Committee Meeting Minutes of meeting held on 26th March 2015

Present:	Heather Dipple (Chair)	Pete Aires	Nichole Bruce (Secretary)
	Jane Aires	Sandra Kemp	Nita Odedra
	Geoff Woodruff	Glen Bush	Nick Brown
	Joyce Burns	Mulusew Asferaw	

1.	<p>Apologies were received from: Steve Hardy, Hilary Daintith, Tim Smith, Mark Goodwin, Mike Silverman, Carol Greenway, Peter Houtman, Mark Woodland, Tony Sims, Christine Iliffe and Emmilie Aveling.</p>	
2.	<p>Welcomes were given to Mulusew Asferaw a Paediatric Ophthalmologist from Gondar and Joyce Burns Head of Department of Ophthalmology at UHL.</p>	
3.	<p>Minutes of the last Meeting on 14th January were agreed to be a true record of proceedings.</p>	
4.	<p>Matters Arising:</p> <ul style="list-style-type: none"> • <u>Clinical Nursing MSc</u> - Sandra reported that she had been contacted by some of the graduates of the programme and that she had been very impressed by the commitment shown, especially by the vice matrons. 	
5.	<p>Project Reports:</p> <ul style="list-style-type: none"> • <u>Mental Health</u> - Heather reported that there hadn't been any visits since the last meeting, but that herself and Jan Moore were planning to visit for 10 days at the end of April. They intended to meet with Charlotte Hanlon in Addis re the national picture on mental health as well as to get some of the Amharic outreach resources they have developed. They would also be taking 3 Gondar staff to Jimma. Even though Jimma's service is much smaller is it far more developed than that in Gondar, so will be a good learning experience. Heather also reported that Niguise will be presenting the results of his community service survey which was supported by the Link as well as working on the chronic disease programme and networking. • <u>Patient Safety</u> - Sandra reported that she is hoping to visit Gondar in May and would be submitting 2 funding bids to support the work of Infection Prevention and Control. Sandra also reported that the pharmacists in Gondar would hopefully be working with bluecloudhealth, a micro finance company discovered at the recent Africa Healthcare Summit attended by Nichole and Heather. It is hoped that they will be able to support the pharmacy team to operationalise and scale up production of handrub enabling it to be turned into a profitable business to support the hospital. • <u>Safe Surgery</u> - Sandra reported that they had been trying for 5 years to implement the Gondar adapted safe surgery checklist. Dr Mulat is very keen to get it implemented and it is hoped that a visit in May can identify some of the problems. Sandra added that an American surgeon had also been trying to implement the checklist but had not been successful. In 	

2010 the biggest barrier was identified as team working.

Mulusew reported that he had begun to implement the checklist in the Ophthalmology theatres and wasn't aware of the work elsewhere or the work of the wider Link programme. Sandra informed Mulusew that Sister Bezuyehu (who now works in the Ophthalmic theatres) had received training in Leicester regarding safe surgery and that it would be a good idea to encourage her to become involved.

It was suggested that safe surgery team should also work with Mulusew to try to get the checklist implemented.

Mulusew suggested holding workshops to raise awareness involving all parties to try to encourage participation. It was also suggested that head nurses should monitor compliance.

- Ophthalmology - Geoff reported that he had received an email from Orbis (who have a Link with Gondar) asking what we doing. It was suggested for Geoff to email them regarding the safe surgery and patient safety projects with ophthalmology as leader to see if they would provide any support for workshops. Ophthalmology could then be used to assist others.

Mulusew reported that in their cataract outreach service they sometimes have to give anaesthesia, without having the basis set up for resuscitation. It was asked if the Link could provide some training on basic resuscitation, methods of anaesthesia and life support. It was suggested that they could obtain pulse oximeters from Life box - Nichole to check this.

Geoff also informed the group that his visit 2 years ago led to the commencement of the research project involving the London School of Hygiene and that they were now hoping Joyce Burns will join and expand the Link with the UHL. It was hoped there would be further visits in the future.

Geoff informed the group that he was planning to visit Gondar around the 4th September in connection with the LSH Research Project.

- Equipment Maintenance - Nick reported that he had had a positive visit. There is a clear drive within Gondar for a biomedical workshop/service to be developed, but there is very little experience at present.

Nick's visit started with a needs assessment, and found that technicians has been recruited but sent away for training to introduce them to medical equipment and wouldn't be back until 2017. Nick spent the rest of the visit participating in maintenance.

Gondar was finding it difficult to recruit people from local technical colleges, but had appointed a member of staff from the hospital, who was sent away for training.

Nick reported that he was happy to return to Gondar later in the year to look at electrical supply requirements and to investigate a more

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	<p>sustainable supply. He mentioned that basic equipment would be needed for the service to become functional and that training programmes couldn't start until the individuals had returned from training in 2017.</p> <p>Heather agreed to follow this up during her visit and thanked Nick for his work.</p>	HD												
6.	<p>Grant Applications - Opportunities Grants applied/being applied for:-</p> <table border="1"> <thead> <tr> <th>Trust</th> <th>Lead Person</th> <th>Project</th> </tr> </thead> <tbody> <tr> <td>Hilden Trust</td> <td>Clay Frake</td> <td>Community-based Rehabilitation Programme</td> </tr> <tr> <td>Golden Bottle Trust</td> <td>Sandra Kemp</td> <td>Patient Safety</td> </tr> <tr> <td>THET</td> <td>Sandra Kemp</td> <td>Infection Prevention and Control</td> </tr> </tbody> </table> <p>All encouraged to apply for grants and include amount for Administration. Mike Silverman and team happy to support grant applicants</p>	Trust	Lead Person	Project	Hilden Trust	Clay Frake	Community-based Rehabilitation Programme	Golden Bottle Trust	Sandra Kemp	Patient Safety	THET	Sandra Kemp	Infection Prevention and Control	ALL TO NOTE
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7.	<p>Fundraising Plans & Events</p> <ul style="list-style-type: none"> • 27 April 2015 - Mental Health Group have organised a curry and quiz at the Cuisine of India - tickets £16 each • Glen Bush organising a cycling event at Rutland Water - date and details to be confirmed. • Meal at Chef and Spice (Hinckley Road) to support general funds - date and details to be confirmed shortly. 													
8.	<p>Finance Report</p> <ul style="list-style-type: none"> • Administration - 15% to be contributed from project funds as agreed. • Wren Hoskins - monies donated in his memory agreed to be directed to a specific project, likely to be in paediatrics. • Project leads should be receiving updates of project accounts. 													
9.	<p>Any Other Business <u>LGL Strategy Meeting in Gondar.</u> It was decided to hold a strategy meeting/conference in Gondar (with facilitators) in the autumn to promote/highlight the work of the Link, develop strategic directions for projects which address what Gondar prioritise and identify as areas for improvement and to strengthen and expand the Link.</p> <p><u>Mulusew</u> Thanked the Ophthalmology team for inviting him to Leicester and hoped that the Ophthalmology Link would be further strengthened.</p>													
10.	<p>Date of Next Meeting</p> <p>TBC - Look out for Doodle Schedule to be sent around shortly</p>	ALL TO NOTE												