



Minutes of the Leicester-Gondar Executive Group Meeting held on 15th March 2018, 5.30pm

Attendees: Heather Dipple (Chair), Lou Ballard, Mike Silverman, Peter Houtman, Geoff Woodruff, Steve Hardy, Mark Goodwin, Elaine Carter, Kathy Astbury

1. **Apologies:** Sandra Kemp, Carol Greenway, Richard Power, Nick Brown, Jan Moore, Jack Hunter (Leicester De Montfort Rotary Club), Doug Tincello, Christine Iliffe, Dan Rogers
2. **Minutes from the meeting held 9th November 2017** were agreed as a true record
3. **Matters Arising:**
 - Mike informed the LGL Executive that HALE Trustees do not condone members travelling to Gondar on a tourist visa if protected by the LGL insurance. The Ethiopian Embassy London have advised business visas are required for entry even if the work involved is voluntary, resulting in a fine or imprisonment if ignored. Heather confirmed a contact in Gondar (Fekade) has been identified to assist with our business visa applications.
4. **Administration:**

The LGL Admin Role report, provided last year to the Registrar's Office (Dave Hall), has been updated for the last 12 months.

ACTION – Kathy to ask whether Dr Gareth Morgan, Clinical Psychology, would like to contribute to the Report. UPDATE – Supporting paragraph received and included in LGL Admin Role report

ACTION – Mark to speak to the Registrar's Office to seek their requirements for the continuation of this role post 29th August 2018

5. Project Updates: 9th November 2017 – 15th March 2018

ACTION - Members are asked to confirm which projects are currently 'Active'

- Play Project - Gondar (Louise Ballard/Elaine Carter/Sandra Kemp)

This is an educational/developmental support project initially identified by Sandra Kemp and supported by Dr Kassahun Belachew (Gondar). Louise Ballard (Senior Play Specialist, UHL) is pursuing this project by seeking Gondar's expectations, cost effectiveness and long term viability. Planning meeting has been arranged, 27th April 2018 (GDC, UoL). Possible visit to Gondar October 2018. Geoff suggested Louise get in touch with the East African Playgrounds www.eastafricanplaygrounds.org

- Mental Health (Heather Dipple/Lynn Wroe)

Heather informed members that sufficient funds have been raised through the Mental Health team's fundraising events and Clay Frake is currently sourcing a suitable vehicle. Fekade (Gondar) has provided details of Gondar import requirements.

- LGOP / Orthopaedic Operating Room, Gondar & Trauma Management (Laurence Wicks/Richard Power)

Update: Fundraising continues through the Rotary Club of Leicester with c. £50k raised so far. We have three main events still to come: Sporting Dinner Wednesday April 25th, AM/AM golf tournament at LGC on Wednesday May 23rd and a Midsummer Meander relay walk of the Leicestershire Round June 29th - July 1st. Active participation is welcome! Further details on any or all from Richard Power. We have been successful in our Rotary Foundation Global Grant Application which means that the total project is \$200,000 of which we need to raise £95,000. In Gondar we are pleased to note that a Gondar sponsored Orthopaedic trainee has taken up her post in Gondar having completed her training in Addis. This makes a huge difference to project sustainability. Work on the external structure of the Operating Block is nearing completion. The current timeline is for shipment of the equipment by Medical Aid International July-September with installation late September/October.

- Ophthalmology (Geoff Woodruff)

Project Reporting Form attached.

- Bio-Medical Engineering Department (Nick Brown)

Project Reporting Form attached.

- Global Women's Health Collaborative (Doug Tincello)

Project Reporting Form attached.

- Prevent HIV Transmission Mother to Child (Christine Iliffe)

Christine's project has successfully secured further funding from the Beatrice Laing Trust of £2k to enable her to complete this project (July 2018).

- Laboratory-Microbiology (Steve Hardy)

Project Reporting Form attached.

- University Projects (Mark Goodwin)

The Enset Project 'Modelling and genomics resources to enhance exploitation of the sustainable and diverse Ethiopian starch crop Enset and support livelihoods'. This project is one of the BBSRC GCRF Foundation Awards for Global Agriculture and Food Systems. The Leicester partners are Dr Mark Goodwin, Professor Pat Heslop-Harrison and Dr Trude Schwarzacher - all from the Department of Genetics and Genome Biology. Gondar is not involved.

6. Fundraising Plans & Events:

Prevent HIV Transmission Mother to Child –

- Charity Meal – 14th March 2018. 42 people attended, expected to raise £478 (£315 meal + £163 raffle).
- Charity Cycle Ride – 20th May 2018. Rutland Water, meet at Whitwell car park at 10am. Further details please contact Kathy Astbury, ka289@le.ac.uk

Leicester Gondar Orthopaedic Partnership (LGOP) –

- Sporting Dinner – 25th April. Guest speaker Jonathan Agnew. Further details please contact Carole Lindsey, carole.lindsey@uhl-tr.nhs.uk
- AM/AM Golf Day – 23rd May. Leicestershire Golf Club. Contact Richard Power, richard.power7@btinternet.com
- Midsummer Meander – 29th June – 1st July. 110 mile Leicestershire Round Relay Walk. Contact Richard Power, richard.power7@btinternet.com

7. Finance Report:

Kathy informed members that HALE/LGL Unrestricted funds currently stand at £9,254.

It was agreed to transfer the In Memory funds of £849.40 to the Children's Ward project.

ACTION – To be agreed by the HALE Trustees

Peter informed the LGL Executive that he will resigning as LGL/HALE Treasurer end December 2018. **ACTION – LGL members to seek a replacement LGL/HALE Treasurer**

8. Any Other Business:

- LGL Newsletter – March 2018. Geoff raised the issue of GDPR (General Data Protection Regulation) and questioned whether consent had been given to publish contact email addresses in the LGL Newsletter. Members agreed to include names but remove email addresses. **ACTION – LGL Admin email to be published as the primary contact for enquiries. All other email addresses to be removed. UPDATE – Action completed**
- Mike informed members that the Charity Commission has contacted HALE recommending that HALE have a Safeguarding Policy. Kathy has drafted a policy, supported by the UoL Safeguarding Project Manager (Sarah Parton). The document is currently being reviewed by Alison Platts to be submitted to the HALE Trustees (26th March).
- Peter suggested Kathy re-circulate the Easy Fundraising and Give As You Live links to LGL members encouraging support to raise funds for HALE through their online shopping. **ACTION – Completed, email sent 16/3/18**

9. Date of Next Meeting:

Thursday 12th July 2018, 5.30pm

Meeting Room 1.38, George Davies Centre

Lancaster Road (parking available in Maurice Shock car park)