



Minutes of the Leicester-Gondar Executive Group Meeting held on 12th July 2018, 5pm

Attendees: Heather Dipple (Chair), Mike Silverman, Peter Houtman, Elaine Carter, Mark Goodwin, Richard Power, Kathy Astbury

1. **Apologies:** Christine Iliffe, Nick Brown, Steve Hardy, Laurence Wicks, Gareth Morgan, Sandra Kemp, Doug Tincello, Jan Moore

2. **Minutes from the meeting held 15th March 2018** were agreed as a true record

3. **Matters Arising: Grant Updates -**

- LGOP has been award 10K US\$ (£7,500) from the Royal College of Surgeons of Edinburgh to fund visits to Gondar within the next 12 months.
- Any grant applications that require assistance from the LGL should include 10% of the monies awarded to support LGL administration costs.

4. **Administration:**

- GDPR – 37 members, 29 have asked to remain, 2 have been removed and 6 have not responded. **ACTION – KA to remove members who haven't responded from the LGL mailing list. UPDATE – Action completed**
- Safeguarding Policy – DBS checks will be confirmed on reply email from visitor to KA confirming their certificate is valid and held by whom (UoL/UHL). HALE Safeguarding Policy to be finally approved by HALE Trustees (30/7/18).
- **ACTION – HD to share HALE Safeguarding Policy with the Gondar University**

5. Project Updates: 15th March – 12th July 2018

ACTION - Members are asked to confirm which projects are currently 'Active'

- Play Project - Gondar (Elaine Carter/Louise Ballard)

Project Reporting Form attached.

- LGOP / Orthopaedic Operating Room, Gondar & Trauma Management (Richard Power/Laurence Wicks)

Project Reporting Form attached.

- Global Women's Health Collaborative (Doug Tincello)

Project Reporting Form attached.

- Mental Health (Heather Dipple/Lynn Wroe)

The Mental Health car has been purchased and will leave the UK for Gondar next week, 26/7/18.

- University Projects (Mark Goodwin)

No active projects.

6. Visits to Gondar

- Clay Frake – July 2018 (24th – 28th)
- Heather Dipple – October 2018
- Play Project (Elaine Carter, Louise Ballard and Mike Silverman) – November 2018
- LGOP (Richard Power) – November 2018

7. Fundraising Plans & Events:

- Summer Concert – 20th June 2018 (HALE Mental Health & Kindu Trust) – Raised £700
- Charity Cycle Ride – 20th May 2018. Rutland Water. Raised £500 CC and £275 BME
Leicester Gondar Orthopaedic Partnership (LGOP) –
- Sporting Dinner, guest speaker Jonathan Agnew – 25th April

- AM/AM Golf Day, Leicestershire Golf Club – 23rd May
- Midsummer Meander (110 mile Leicestershire Round Relay Walk) – 29th June – 1st July
- Rutland Marathon – Team Marathon (4 runner relay) - 16th September

Health Action Leicester for Ethiopia (HALE) -

- London Marathon 2019 – Sunday 28th April 2019 – 1 runner place awarded.
ACTION – LGL members to forward KA names of runners interested in taking part in this challenge on behalf of HALE

8. Finance Report:

Kathy informed members that HALE/LGL Unrestricted funds currently stand at £7,526.

Peter informed members that he is resigning as treasurer after 22 years. David Mills (retired accountant) will be taking over the role following the HALE Trustees Board November 2018.

9. Any Other Business:

- LGL Newsletter – next issue expected September/October 2018
ACTION – LGL members are asked to submit their submission articles to KA (A4 including photographs)
- HALE are meeting Jimma Link, NUH (www.nuh.nhs.uk/jimma-link) Thursday 20th September, 6.30pm. **ACTION - LGL members are invited to attend**
ACTION – KA to email Jimma Link LGL details (website, newsletter). UPDATE – Action completed

10. **Date of Next Meeting:** Thursday 8th November 2018, 5pm, room 1.38
George Davies Centre (GDC), Lancaster Road
Maurice Shock car park (opposite the GDC)