Hello and welcome to the Department of Politics and International Relations at the University of Leicester. This introduction pack will help you to get started on Blackboard and guide you through the beginning of your MA course.
Stage One

To access Blackboard go to the University’s Student homepage http://www2.le.ac.uk/students

The page you come to will look similar to the one opposite. Blackboard can be accessed by clicking on the ‘Blackboard’ link at the bottom of the page.
Stage Two

In the middle of the screen of the Blackboard homepage there will be a space to enter your log-in details. These will be the same as your email username (i.e. abc23) and password.
Stage Three

Upon logging-in the screen below should appear:
Stage Four

On the right hand side under ‘My Courses’ there will be a link labelled **IR Distance Learning**. Click on that link:
Stage Five

A page similar to the one below will appear. This site contains information about the course and the regulations, as well as important announcements.
Stage Six

Next click on the link on the left hand side titled “READ THIS FIRST” Please familiarise yourself with the information in this link and then spend some time exploring the rest of this site. After this, return to the Blackboard homepage (the page in Stage Three).
You have also been enrolled on the IRDL Common Room site - a social space for IRDL students to contact each other online and share ideas.
Stage Seven *only to be accessed from the official start date of the course*

From the start date of the first module, the Blackboard module on which you are enrolled should also appear as a link under ‘My Courses’:
Stage Eight

You should now click on your core/first Module (the name of your module will vary depending on the degree on which you are enrolled). If it is not the Module you were expecting to be enrolled on please contact the Student Support Team via email on css-dl@le.ac.uk or telephone +44 (0)116 252 5164:

<table>
<thead>
<tr>
<th>MA Title</th>
<th>Core Module</th>
</tr>
</thead>
<tbody>
<tr>
<td>MA in Conflict and Violence</td>
<td>PL7530: Politics of Conflict and Violence</td>
</tr>
<tr>
<td>MA in Diplomatic Studies</td>
<td>PL7509: The Art of Negotiation</td>
</tr>
<tr>
<td>MA in Human Rights and Global Ethics</td>
<td>PL7589: The Politics of Human Rights</td>
</tr>
<tr>
<td>MA in International Relations &amp; World Order</td>
<td>PL7508: Post Cold War World Order</td>
</tr>
<tr>
<td>MA in International Security Studies</td>
<td>PL7505: International Security</td>
</tr>
<tr>
<td>MA in Intelligence and Security</td>
<td>PL7540: Intelligence - Key Concepts and Debates</td>
</tr>
<tr>
<td>MA in Politics in the EU</td>
<td>PL7594: The Politics of European Integration</td>
</tr>
</tbody>
</table>
Stage Nine

Each Blackboard module has a welcome homepage. From here you can access all parts of your module.
Stage Ten

To get started, click on the ‘Overview’ link on the course menu.
Stage Eleven

After exploring the Overview section, to start the first activity (E-tivity 1) click on the ‘Weekly Readings & E-tivities’.

For more sources of help with Blackboard please click on ‘Help’ on the top right of your screen.
This is the end of the ‘Accessing Blackboard’ guidance which we hope you have found useful. For further enquiries please contact:

- Your Associate Tutor (academic queries regarding your module)
- CSS-DL Student Support Team via css-dl@le.ac.uk (administrative questions)
- Personal Tutor (pastoral and academic support)

We hope you enjoy your studies and have a rewarding learning experience here at Leicester.

All the best,

The IRDL Team.

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