1. Principles
2. Progress Requirements (5-year programme)
   a. Year 1
   b. Year 2
   c. Year 3
   d. Year 4
   e. Year 5
3. Responsible Authorities / Committees
   a. Board of Examiners and Panel of Examiners
   b. Mitigating Circumstances Panel
   c. Health and Conduct Committee
   d. Fitness to Practise Committee
4. Regulations for BMedSci
5. Regulations for BSc
6. Failure to Attend an Assessment

The regulations for the MBChB programme will be subject to annual review and will apply to all students on the course.
 Candidates for the degrees of MBChB (5 year) shall be required to follow the approved programme of study for a period of 5 years. Candidates for the degrees of MBChB (4 year) shall be required to follow the approved programme of study for a period of 4 years.

Registration on the MBChB course is for a maximum of 7 years (for a student on the 5-year programme) or for a maximum of 6 years (for a student on the 4-year programme), **and will not include more than one repeat year of study.** See Senate regulation 2 which states that **the maximum period of registration may only be exceeded where a student has experienced severe mitigating circumstances which are accepted by the University. An extension will only be granted where it is deemed to be reasonable and will not compromise the standard or integrity of any award achieved as a result. Senate Regulation 2**

**With regard to the GMC domains (GMC Promoting Excellence) the Medical School will apply the following principles:**

- **Safety:** The aim of the School is to ensure that students put the safety of patients at the heart of their clinical practise. The safety of patients will be central to all teaching and assessment.
- **Equality:** Students will be required to treat others with respect and apply the principles of equality and diversity to the safe care of all patients.
- **Curriculum:** The aim of the School is to provide contextual, constructed and collaborative learning opportunities, designed to foster the development of skills, understanding and attributes required of caring, competent, effective and safe future doctors.
- **Assessment:** Assessments are designed to ensure that students achieve all these skills and attributes in a progressive manner and that graduates have achieved all of the competences specified by the General Medical Council and are fit to practise as safe junior doctors.
- **Support:** The aim of the School is to ensure that all students feel supported in order that they can progress to become caring, competent, effective and safe future doctors. We aim to teach students that it is only by taking responsibility for their own welfare that they can take responsibility for the welfare of patients.

The MBChB programme is **not a modular programme.** The programme is taught in an integrated manner and all summative assessments are integrated.

In all objective modes of assessment (i.e. written assessments, OSCE) progress is measured against threshold marks determined for each element. In written assignments progress is measured against explicit criteria specified for each grade. For the purposes of this document ‘an assessment element’ refers to either a written or OSCE assessment.
Progress:
A student must pass each Year Examination before proceeding to the next year of the course. In addition to passing the Year Examination a student must achieve a Pass grade in each domain of assessment specified for the Year. In addition to these requirements, students must demonstrate an acceptable level of professional conduct and not be in Neglect of their Professionalism Obligations or Apprenticeship Obligations. If a professionalism behaviour concern is raised during the year the student will be referred to the Health and Conduct Committee (HCC). The HCC will act according to the code of practice for the HCC. In each year of study students must demonstrate their ability to work as safe future doctors and must not be in Neglect of their Patient Safety Obligations.

In summary, a student is required to meet the following standards in order to progress:

- Required academic, including clinical standards.
- Required professionalism standards (must not be in Neglect of their Professionalism Obligations or Apprenticeship Obligations).
- Required patient safety standards (must not be in Neglect of their Patient Safety Obligations).

Consequences of failing a Resit Examination

With mitigation
A student who fails a resit examination with mitigation will normally be allowed to repeat the year. The Board of Examiners may require that such a student suspends their studies for a year if the Board receives a recommendation from either the Health and Conduct Committee, Occupational Health or the Pastoral Support Unit that this is in the student’s best interests. A student may be required to suspend their studies so that he/she can fully recover from health or adverse personal circumstances prior to recommencing the Programme, particularly if immediately repeating the year is likely to further exacerbate health or personal problems.

Definition of a repeat year with mitigation
During a repeat year, the student would be expected to repeat in full their previous year of study and to pass all assessments for that year under exactly the same Code of Practice for assessment as a student in that year cohort.

It should be noted that registration on the MBChB course is for a maximum of 7 years (for a student on the 5-year programme) or for a maximum of 6 years (for a student on the 4-year programme), and will not include more than one repeat year of study. See Senate regulation 2 which states that the maximum period of registration may only be exceeded where a student has experienced severe mitigating circumstances which are accepted by the University. An extension will only be granted where it is deemed to be reasonable and will...
not compromise the standard or integrity of any award achieved as a result. Senate Regulation 2

**Without mitigation**

In the case of a student who fails a Resit Examination without mitigation the Board of Examiners has the discretion to allow the student to have one further, exceptional resit attempt after repeating the year of study that they have failed. Such an option is not available to a student who has been declared in Neglect of Academic, Apprenticeship Obligations, Patient Safety Obligations, has previously repeated a year for academic failure or where an additional year of study would lead to the student exceeding the registration limit. In addition, a student who has failed at resit two elements of assessment (i.e. written and OSCE assessment) would not normally be offered a repeat year with an exceptional resit opportunity.

It should be noted that registration on the MBChB course is for a maximum of 7 years (for a student on the 5-year programme) or for a maximum of 6 years (for a student on the 4-year programme), and will not include more than one repeat year of study. See Senate regulation 2 which states that the maximum period of registration may only be exceeded where a student has experienced severe mitigating circumstances which are accepted by the University. An extension will only be granted where it is deemed to be reasonable and will not compromise the standard or integrity of any award achieved as a result. Senate Regulation 2

**Definition of a repeat year without mitigation**

During a repeat year, the student would be expected to repeat in full their previous year of study and to pass all assessments for that year. Students repeating a year would be offered one further exceptional resit of any assessment they have previously failed twice (with no mitigation), and two sits at any assessment they have completed successfully the previous year. It is important a student understands that they need to demonstrate continued competence across all domains being assessed in their repeat year of study.

To progress to the next year of study after a resit year a student must have met (during their resit year) the:

- Required academic, including clinical standards.
- Required professionalism standards (must not be in Neglect of their Professionalism Obligations or Apprenticeship Obligations).
- Required patient safety standards (must not be in Neglect of their Patient Safety Obligations).
PROGRESS REQUIREMENTS: 5-YEAR MBCHB

Year 1.
Progression from Year 1 to Year 2 requires a student to pass:
SEMESTER 1:  Core Medical Sciences
SEMESTER 2:  Core Medical Sciences

Assessment : Assessment is by written or oral examination of specified elements of coursework in the core Medical Sciences. This consists of a written assessment at the end of Semester 1, a written assessment at the end of Semester 2 and an Integrated Understanding assessment at the end of Semester 2.

In the event of a fail: Students who fail the first-year assessments may take the Year 1 Resit Examination during the following summer vacation. A student who fails the Year 1 Resit Examination may not proceed to the second year of the course.

Progression: In order to progress to Year 2 a student must pass all assessments in the year, or if necessary pass the Year 1 Resit Examination and a student must not be in Neglect of their Professionalism, Apprenticeship or Patient Safety Obligations.

Year 2.
Progress from Year 2 to Year 3 requires a student to pass:
SEMESTER 1:  Core Medical Sciences
SEMESTER 2:  Core Medical Sciences
Clinical Skills

Assessment : Assessment is by written or oral examination of specified elements of coursework in the core Medical Sciences and Clinical Skills. This consists of a written assessment at the end of Semester 1 and a written assessment and OSCE assessment at the end of year 2.

In the event of a fail: Students who fail the second-year assessments may take the Year 2 Resit Examination during the following summer vacation. A student who fails the Year 2 Resit Examination may not proceed to the third year of the course.
**Progression**: In order to progress to Year 3 a student must pass all assessments in the year or if necessary pass the Year 2 Re-sit Examination. In addition, a student must not be in Neglect of their Professionalism, Apprenticeship or Patient Safety Obligations.

**Year 3.**
Progress from Year 3 to Year 4 requires a student to pass have performed adequately in the Primary Care, Medicine and Surgery apprenticeship attachments and to have passed the written and OSCE assessment at the end of the year.

**Assessment**: Assessment is by written and oral examination of specified elements of clinical knowledge and Clinical Skills. This consists of a written examination and an OSCE examination.

**In the event of a fail**: Students who fail the Third Year assessments may take the Year 3 Resit Examination. A student who fails the Year 3 Resit Examination may not proceed to the fourth year of the course.

**Progression**: In order to progress to Year 4 of the course a student must pass all Blocks (clinical attachments) in Year 3; and pass all assessments or pass the Resit Year 4 examination; and a student must not be in Neglect of their Professionalism, Apprenticeship or Patient Safety Obligations.

**Year 4.**
**Assessment**: The Year 4 examination consists of a written component and an OSCE component (in 2017/18 this will still be referred to as IPE)

**In the event of a fail**: A student who fails the Year 4 examination may take the Year 4 resit examination in the element(s) that they failed. A student who fails the re-sit examination may not proceed to Year 5 of the course.

**Progression**: In order to progress to Year 5 of the course a student must pass all Blocks (clinical attachments) in the Year; and pass all assessments in the Year or re-sit Year 4 examination; and a student must not be in Neglect of their Professionalism, Apprenticeship or Patient Safety Obligations.

**Year 5.**
**Assessment**: The Final Professional Examination (FPE) takes place at the end of the Senior Rotation (March / April). The examination consists of a written component and an OSCE component. The Final Professional Examination has two components: a written and an OSCE component, each of which need to be passed. The Student Assistantship will be assessed on
the basis of a Professional Portfolio which will include combination of oral, written work, and workplace based assessments.

**In the event of a fail at FPE:** Students who fail the Final Professional Examination may take the Resit FPE examination in the element(s) that they failed. A student who fails the re-sit examination may not proceed to the award of the degrees MBChB.

**In the event of a fail of the Student Assistantship:** the student will either be recommended by the Board to repeat year 5 in its entirety, including resitting Finals; or will be recommended to complete two to four weeks (at the Exam Board’s discretion) of a closely supervised remediation Student Assistantship.

**Progression:** In order to progress to the award of the MBChB degrees a student must pass:

i) All Blocks (clinical attachments) of the senior rotation of the course.
ii) The FPE examination or the FPE Resit Examination.
iii) Satisfactorily complete the elective period
iv) Pass the Student Assistantship
v) Students must not be in Neglect of their Professionalism Obligations and they must not be in Neglect of their Patient Safety Obligations.

To receive the degrees of MBChB students who have successfully completed the requirements of the course will be required to affirm the Declaration of Geneva at the degree ceremony or at some other occasion the Dean of the College of Medicine, Biological Sciences and Psychology decides.

**PROGRESS REQUIREMENTS: 4-YEAR MBCHB**

**Year 3.**

**Assessment:** For 2017/18 the Intermediate Professional Examination (IPE) will continue to take place at the end of the Junior Rotation (February / March). The examination consists of a written component and an OSCE component.

**In the event of a fail:** A student who fails the IPE examination may take the Re-sit IPE examination in the element(s) that they failed. A student who fails the re-sit examination may not proceed with the senior rotation or progress to Year 4 of the course.

**Progression:** In order to progress to Year 4 of the course a student must pass all Blocks (clinical attachments) in the Year; and pass the IPE or re-sit IPE examination; and a student
must not be in Neglect of their Professionalism, Apprenticeship or Patient Safety Obligations.

Year 4.

Assessment: The Final Professional Examination (FPE) takes place at the end of the Senior Rotation (March / April). The examination consists of a written component and an OSCE component. The Final Professional Examination is a single integrated examination and both written and OSCE components need to be passed. The Student Assistantship will be assessed on the basis of a Professional Portfolio which will include combination of oral, written work, and workplace based assessments.

In the event of a fail at FPE: Students who fail the Final Professional Examination may take the Resit FPE examination in the element(s) that they failed. A student who fails the re-sit examination may not proceed to the award of the degrees.

In the event of a fail of the Student Assistantship: the student will either be recommended by the Board to repeat year 5 in its entirety, including resitting Finals; or will be recommended to complete two to four weeks (at the Exam Board’s discretion) of a closely supervised remediation Student Assistantship.

Progression: In order to progress to the award of the MBChB degrees a student must pass:

i) All Blocks (clinical attachments) of the senior rotation of the course.
ii) The FPE examination or the FPE Resit Examination.
iii) Satisfactorily complete the elective period
iv) Pass the Student Assistantship
v) Students must not be in Neglect of their Professionalism Obligations and they must not be in Neglect of their Patient Safety Obligations.

To receive the degrees of MBChB students who have successfully completed the requirements of the course will be required to affirm the Declaration of Geneva at the degree ceremony or at some other occasion the Dean of the College of Medicine, Biological Sciences and Psychology decides.
RESPONSIBLE AUTHORITIES/COMMITTEES/BOARDS

a. Panels of Examiners and The Board of Examiners
The Board of Examiners and Panel of Examiners will follow the University Regulations which can be found in the General Regulations for Taught Programmes. The Panels and the Board of Examiners for the Medical School will adhere to their Code of Practise.

b. Mitigating Circumstances Panel
The regulations on mitigating circumstances procedures are part of the Regulations governing the Assessment of Students on Taught Programmes of Study and can be found in the General Regulations for Taught Programmes. The Medical School Mitigating Circumstances Panel will act in accordance with its Code of Practice.

c. Health and Conduct Committee
A Health and Conduct Committee (HCC) has been convened for the MBChB programme. The HCC will act in accordance with its Code of Practice.

d. Fitness-to-Practise Committee
Issues of a student’s fitness to practise shall be considered by the Fitness to Practice Committee (FTPC) of the School the College of Medicine, Biological Sciences and Psychology. The operational policies of the FTP are detailed in its regulations.
REGULATIONS FOR THE DEGREE OF BACHELOR OF MEDICAL SCIENCE - BMEDSCI – (4 AND 5 YEAR STREAMS)

1) With the approval of the Board of Examiners, students registered for the degrees of MBChB may on completion of at least three years in the case of the five year stream, and two years in the case of the four year stream of the course, and provided they have satisfied the examiners in Phase I of the course, may apply to be awarded the degree of BMedSci.

2) The BMedSci is an ordinary degree. Candidates who are permitted to transfer to the degree as provided in paragraph (1) are eligible for award of the degree without further examination.

3) Students who are awarded the degree of BMedSci are normally excluded from re-admission to the course for the degrees of MBChB (4 year and 5 year).

REGULATIONS FOR THE DEGREE OF BACHELOR OF SCIENCE - BSC

Students registered for the degrees of MBChB may apply to intercalate one year of additional study leading to the BSc degree. The additional year of study can be taken following successful completion of the second or third year of the course and receipt of a satisfactory reference from the Personal Tutor.

Students registered for the BSc degree remain subject to the same requirements as students on the MBChB programme with regard to professional competence (including the necessary attitudes and attributes) and safe practice. The student must satisfactorily demonstrate their ability to work and function in a professional manner and must satisfactorily demonstrate their ability to work as a safe future doctor. Concerns regarding professionalism or safe practise will be dealt with through the same mechanisms as for students on the MBChB programme and will form part of the student record. Students on the BSc programme will be subject to the same Fitness to Practise procedures as MBChB students.

FAILURE TO ATTEND AN ASSESSMENT

If a student fails to attend a summative assessment then, regardless of the reason, the student will be managed in exactly the same way as a student who has taken the assessment and failed. This means that such a student will be required to take the Resit Examination and will be assessed at the Resit Examination in exactly the same way as students who attended the examination and are resitting because of a previous failure. Students who fail to attend an assessment can submit a mitigating circumstances form.

REMOVAL OF RIGHT OF RESIT

A student who is in Neglect of their Apprenticeship Obligations or in Neglect of Academic Engagement may have the right to re-sit removed.

September 2017