Strategic Advisory Group (SAG): Remit, Constitution & Membership

Remit
The Strategic Advisory Group (SAG) is the principal mechanism by which the DMG consults with Research Groups and other groupings of staff within the Department on matters of strategic and operational importance. Its role is to provide advisory input to the DMG, to ensure that the DMG is able to account for these groupings’ interests in the decisions it makes.

This includes but is not limited to:

- Reviewing the strategic direction of the Department as set out in the annual Departmental plan
- Promoting the development of leadership and management skills within both DMG and the wider Department;
- Reviewing (annually) the performance of the DMG, both collectively and individually;
- Consideration of strategic issues (eg new posts or research groups) as they arise.

Constitution

Membership of the SAG shall consist of all members of DMG, Research Group Leads, and the Research Support Group Leads (eg RDS).

1. SAG will be chaired by the Head of Department (or in their absence a nominated Deputy) and will have the following membership:

2. SAG may invite or co-opt additional members to join it when necessary to assist in its work.

SAG will generally meet termly. Extra-ordinary meetings and email consultation will be used as necessary between scheduled meetings.

3. Unreserved approved minutes of SAG meetings will be posted on the Department’s web pages and email alerts sent to research group leads, who will be expected to act as conduits between the SAG and the wider Department.

Membership
- Head of Department
- Population Science Theme Lead (or Deputy)
- Director of Learning and Teaching (or Deputy)
- Departmental Manager
- Senior member of RSAG
- Research Group Leads

In attendance
- Assistant Departmental Manager (Personnel)
- Assistant Departmental Manager (Finance)

Standing Agenda Items
- Minutes
- Matters arising
- Report from DMG
- Members’ reports
- AOB