Distance Learning Courses in Security Studies
The support from the Department could not be faulted. Working full time and having a family led to inevitable clashes of time. The staff were excellent in helping with advice on programming my studies.

Chris, MSc Security and Risk Management graduate
Welcome to Criminology at Leicester

The Department of Criminology is a leading provider of distance learning courses in the fields of security and risk. We produce high-ranking courses, enabling you to develop your professional and academic skills through working alongside academic specialists who are leaders in their fields.

But this is not just about what we do – this is also about you. We know our work is better in a shared academic community that includes you. Where you are coming from and your journey up to this point will have given you your own personal perspectives and ideas. These, along with your experience, energy and willingness to ask the difficult questions, benefit you and us.

Our staff have a wide array of research interests, ranging from managing risk and security post 9/11, to community policing and hate crime, international development, post-conflict recovery, sentencing, loss prevention, and regulation of private security. This research expertise feeds directly into our teaching and course developments, helping to shape course content and keeping you abreast of current debates.

This brochure provides you with details of the distance learning security courses we currently offer. We hope that you find all the information you need but, if you have any questions, please do not hesitate to contact the Department.

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T: +44 (0)116 252 3978/5780/1933
W: www.le.ac.uk/criminology
Why Study by Distance Learning with the Department of Criminology?

Study from anywhere in the world
Whereas traditional campus-based study requires students to live in, or travel to, Leicester, students on distance learning courses can study from anywhere in the world. We currently have students studying our courses in countries including Afghanistan, Austria, Belgium, Canada, Central African Republic, Columbia, Cote d’Ivoire, France, Germany, Ghana, Greece, Iraq, Kenya, Kuwait, Lebanon, Malaysia, Malta, Mexico, The Netherlands, Nigeria, Somalia, South Sudan, Trinidad, UK, United Arab Emirates, and Zimbabwe.

Cutting edge materials
Your learning materials are sent to you through a combination of electronic materials available online – including, for some of our courses, a bespoke App, with an Apple iPad provided as part of the course fees – and hard copy materials sent through the post.
Flexibility
You can study in your own time, allowing you to combine achieving a qualification with work or family commitments. A great benefit of distance learning is that you get to choose when and where you work, providing you with the greatest possible level of flexibility. At the end of the course you will have a fully recognised Degree, just the same as those awarded to students on campus.

We offer two start dates a year – March and September. Our postgraduate courses are designed to be completed in two years. We also provide students with the opportunity to study for a Postgraduate Certificate (three modules of the full masters studied in one year) and Postgraduate Diploma (six modules of the full masters studied over 18 months), both of which can be upgraded in the future to a full masters degree should you wish to return to your studies at a later date (subject to certain time restrictions).

Our Foundation Degree and BA has a flexible registration period so you can complete your studies in as little as four and a half years. We also offer a distance learning PhD which can be completed in between four to seven years.

Career development
Studying via distance learning enables you to gain an academic qualification without taking a career break and benefit from the skills and knowledge you are developing immediately in your workplace. We pride ourselves on providing a flexible and supportive learning environment that makes use of the latest learning technologies and offers the opportunity to be a part of an interactive community of scholars.

At Leicester, we offer free membership to The Security Institute to all our distance learning students for the duration of their studies. The Security Institute is the UK’s largest membership body for security professionals and there are several benefits of membership, details of which can be found on page 25.

Support
We have a long tradition in providing distance learning courses in the field of security. This allows us to develop courses which we know meet the needs of our students and of the sectors they work in. It also ensures we are aware of the specific challenges and benefits of studying at a distance and tailor our support to meet these needs.

Support is always available from tutors and support staff and you will be assigned a tutor that you can contact throughout your course. You will be provided with a comprehensive and user-friendly course handbook and timetable via our virtual learning support environment, Blackboard. Throughout your course you will have full access to Blackboard, and to the University’s superb online library facilities.

You will also have the opportunity to visit Leicester on our study schools designed to enhance your learning experience by providing face to face teaching and enabling you to meet staff and other students. The cost of the Study Schools is included in your course fees.

For more information about the support we offer, please go to page 21.

What is included in your fee?

- Apple iPad*
- Course App*
- Textbooks
- Study Schools – including accommodation
- Personal Tutor
- Free membership to The Security Institute

*For our Masters courses

DEPARTMENT OF CRIMINOLOGY 5
The Foundation Degree is designed for professionals working in the modern security industry.

The Foundation Degree will further your understanding of the principles and practices involved in the assessment and management of risk in a global society. This course opens the door to higher education to individuals in full or part-time employment, enabling you to gain an academic qualification and enhance your professional profile. The Foundation Degree is open to those who may not have any formal qualifications but who wish to support their professional experience in the security industry with a recognised academic qualification.

**Aims and Objectives**

The course will provide you with:

- Knowledge and understanding of the core issues and concepts associated with security and risk management and of best practice within the field.
- The skills to critically apply your academic knowledge in a security or risk related occupation and the ability to use published academic research and cognate industry resources to inform and improve your own security and management practices.
- The skills required for independent learning.
- The knowledge and understanding to plan and pursue your own continuing professional development by preparing you for progression onto the BA in Security and Risk Management.

**Structure and Assessment**

The course consists of 11 core modules and an optional module (from a choice of two), all of which must be successfully completed to attain the Foundation Degree. You can choose a study schedule to fit your own needs and pace, undertaking the course over a period of between three and four years. If you follow the three year timetable you will have 12 weeks to complete each module and if you follow the four year timetable you will have 16 weeks to complete each module. The course modules are assessed in a variety of ways.

**Module information**

**Module 1: Introduction to Security and Risk** explores the complex inter-relationship between security, risk and health and safety, and the problems of defining each of these areas. Some basic concepts of management are introduced, including planning, organising, leading and controlling. An essential element of the Module is an introduction to key learning and study skills that underpin the degree programme as a whole.

**Module 2: Understanding Risk and Security** introduces some of the more challenging aspects of academic theory and the contradictions and debates involved in developing theory in such a relatively new field of study. The Module also considers the idea of the continuum of the level of incidents with which security officers are involved and focuses in particular on the issues raised in dealing with disasters.

**Module 3: Understanding Leadership and Management** recognises the particular characteristics and demands of leadership and introduces the different ways that leadership effectiveness and the needs and desires of employees have been understood and incorporated into management practice. It then goes on to outline the different factors that affect how decisions are made, their implementation and likely success or failure.

**Module 4: Safety, Security and Crime.** The remit of security managers often brings them into contact with the law and the legal system. The Module firstly identifies the various agencies that make up the criminal justice system and then examines the stages of the criminal justice process from apprehension of an offender to conviction and punishment. Key criminological explanations for criminal and deviant behaviour are then identified and the rules that both empower and regulate the public and private security professions are considered.

**Module 5: Crime Prevention** addresses one of the classic debates within both criminology and security management: that between ‘social’ and ‘situational’ approaches to crime prevention. The ‘social’ approach typically recommends multi-levelled, multi-agency responses that draw together local councils, police, probation services, and health and education providers (amongst others). Situational crime prevention, on the other hand, focuses on the specifics relevant to the asset under protection and tends to be favoured by private security practitioners because its limits define the objectives of a security policy in ways that are specific, practicable, limited and accountable.

**Module 6: Information Technology and Security** examines information technologies and the role of information systems in contemporary organisations. It further explores the vulnerabilities in information systems, the types of threat to the systems and how these may be managed through, for example, hardware and software security, access controls and authorisation, and security software and encryption.

**Module 7: Introduction to Research Methods** introduces students to the different ways that research can be conducted. It examines three distinct but often inter-related approaches to carrying out research, all of which will be valuable to security managers whose role often requires them to carry out small-scale investigations in the workplace on a range of diverse matters.
Module 8: Research Design comprises detailed case studies which represent various types of crimes that may occur in the security manager’s workplace and, selecting one of these case studies, students will be guided through the key stages of research design including the evaluation of different types of literature, research methods and the consideration of anticipated problems.

Module 9: Security Management and Business Continuity considers the risks and crises that can arise within the workplace and that must be dealt with by the security manager before moving on to explore the less likely but more catastrophic disasters that cannot be foreseen or prevented. The notion of risk as a quantifiable entity is then examined and the presentation of information in graphic form is explained. The process of problem solving and planning for risk consolidates the discussions on setting security objectives.

Module 10: Managing Security in the Workplace focuses on communicating the security message, whether within an organisation or to an audience of potential clients, and how it can be developed and deployed for the benefit of both the organisation, and of individuals within it. This Module introduces the concept of marketing, considers its relevance to security, discusses marketing techniques and strategies and goes on to further consider the role of Human Resource Management within the organisation.

Module 11: Crime in Context (optional module) complements and builds on the material presented in earlier modules in order to provide an understanding of four categories of crime which often occur in the security manager’s workplace in terms of the criminal law and the penalties that may be applied. It is also concerned throughout to challenge stereotypes and assumptions about the offenders themselves and therefore pays attention to crime that is committed by those both inside and outside organisations.

OR

Module 11: Managing Security and Risk in Healthcare Settings (optional module) examines the kinds of external and internal threats that are posed to organisations that provide healthcare, most particularly hospitals and secure facilities. Consideration will be given to the particular risk and security issues that are generated in healthcare settings in relation to, for example, the use and storage of sensitive data; the offences committed by employees from unlawful homicide to the theft of drugs and hospital property; the assaults on staff and premises carried out by service users; and responding to and managing a diverse population of service users which includes the physically and mentally impaired, the vulnerable, and the dangerous.

Module 12: Developing Skills for Managing Security provides students with an understanding of the communication process and enables them to put into practice some of the requisite communication skills that are vital to professional and personal development. Incorporating a series of reflective tasks, the Module explores key aspects of continuing professional development and the communication skills involved in conveying information to different audiences are considered in relation to presentational skills and compiling CVs.

Entry Requirements

We actively seek students with a wide variety of backgrounds and experience. The Foundation Degree is open to professional individuals with academic or vocational qualifications. We are also happy to consider applicants with significant work experience.
BA Security and Risk Management

This course is for students who have successfully completed the Department of Criminology’s Foundation Degree in Security and Risk Management.

Completion of the course provides you with the additional 120 credits required to achieve a Bachelors Degree in Security and Risk Management. This challenging course offers advanced knowledge and understanding through teaching tailored to meet the exacting, changing and rising standards of the security industry.

Aims and Objectives

The course will provide you with:

- The ability to build on the knowledge gained through the Foundation Degree by integrating academic knowledge with vocational skills.
- Advanced knowledge and understanding of the core concepts associated with security and risk.
- The skills needed to plan and carry out your own independent research project, including exploring different research methods.
- A range of transferable skills directly relevant to the field of security and risk.
- The opportunity to further develop your career by allowing you to gain an undergraduate honours degree and providing the opportunity to continue your study at postgraduate level.

Structure and Assessment

This 18 month distance learning course consists of three core modules, one optional module (from a choice of two) and a dissertation, which together are worth the 120 credits required to pass the course.

Module information

Module 1: Crime and Organisations introduces students to the key theoretical and contemporary debates in the study of white collar crime and the much broader category, ‘crimes of the powerful’. Focusing on corporate, organised and State crimes, various case studies of complex fraud, industrial disasters, professional misconduct and tax avoidance are used to demonstrate the challenges associated with deciding whether harmful behaviour by the powerful should be defined as crime and the difficulties inherent in using criminal law to curb such activities.

Module 2: Research Methods builds on the quantitative and qualitative research methods which were taught on the preceding Foundation Degree and provides the opportunity for students to put research skills into practice by creating a research proposal and using quantitative and qualitative data collection instruments to investigate a specific problem in security and risk management.

Module 3: Professional Studies explores issues of team-working, leadership and management and how these apply in professional, work-based contexts. It further provides students with an opportunity to reflect on, articulate and represent their own professional and employability skills and with the tools and skills to plan more effectively for their continuing professional development beyond the completion of the BA in Security and Risk Management.

Module 4: Risk and Global Security (Optional Module) examines risk and risk society and goes on to look at the evolution of its impact upon criminological thinking. Risk is a highly prevalent concept within contemporary debates on crime, public order, security and insecurity. The development of risk within policing discourse is outlined, along with the emergence of the new classifications of risk. Consideration is given to the relationships between risk, risk perception and risk management in the context of media and mass communications and, finally, to the distinct development associated with globalisation, namely, the rapid expansion in the provision of private security and private military services.

OR

Module 4: Managing Security and Risk in Healthcare Settings (Optional Module) builds on and complements earlier modules studied on the Foundation Degree in Security and Risk Management in order to provide students with an understanding of the kinds of external and internal threats that are posed to organisations which provide healthcare, most particularly hospitals and secure facilities. Consideration will be given to the particular risk and security issues that are generated in healthcare settings in relation to, for example, the use and storage of sensitive data; the offences committed by employees from unlawful homicide to the theft of drugs and hospital property; the assaults on staff and premises carried out by service users; and responding to and managing a diverse population of service users which includes the physically and mentally impaired, the vulnerable, and the dangerous.

Module 5: Dissertation The dissertation can be on any topic relevant to the course and each student will be allocated a supervisor to guide them through the process of planning, researching and writing their dissertation. This is the opportunity for you to develop new knowledge and understanding that will be of considerable value to your own professional development, the organisation in which you are employed and the people you work with in the field of security and risk management.

Intended Audience

The Foundation Degree and the BA Security and Risk Management are
I have already recommended the course to others working in government and development, and am looking forward to working through the remaining modules.

Security, Conflict and International Development student

designed for those working in security and risk related areas or those with an interest in this field. The courses will be of particular interest to both early career and more senior managers who wish to progress up the career ladder or make a career transition. These courses will help to provide an academic context and qualification that matches your work experience in this area. Students are based worldwide and most have a security function in common. They may be likely to be from the following sectors (although this is not exhaustive):

- The Armed Forces – serving, or those shortly leaving or who have left. We are an ELCAS learning provider.
- The Police – serving or retired police officers.
- The United Nations, aid agencies and international development bodies.
- Private security companies.
- Prison security management – public or private sector.
- Healthcare security management – public or private sector.
- Private sector organisations – including retail, finance, the energy sector – those responsible for the security function in these types of organisations.
- Public sector organisations – those responsible for a range of security functions.
- Security providers – guarding and specialist security services.
- Security consultants.

Entry Requirements
The BA in Security and Risk Management is available to students who have successfully completed the Foundation Degree in Security and Risk Management offered by the University of Leicester. Consideration will be given to applications from students who have completed a similar Foundation Degree at another institution.
MSc Security and Risk Management

The MSc Security and Risk Management is designed for those with responsibility for crime prevention, risk and security within their organisations.

The course provides you with a thorough knowledge and understanding of security and crime risk analysis and management, and assists you in developing your skills and professional competence.

You will learn about a range of theoretical models that explain why and how people commit crime, how to analyse and assess risk, key legislation and security governance and how to manage security. You will also learn how to design, conduct and critically appraise research within these areas. The course will be of immense professional value to those working within a security context, either in the private or public sector.

The increasing professionalisation of the private security industry has meant that many now see a Masters degree as essential to career progression. The MSc in Security and Risk Management offers you the opportunity to study a subject of great importance and relevance, whilst still being able to work at the same time.

Aims and Objectives

The course will provide you with:

- A detailed knowledge of different aspects of crime, risk and managing security in organisations.
- An enhanced understanding of a range of theoretical models, principles and concepts that explain why and how people commit crime, how to analyse and assess risk, and how to manage security.
- The skills to be able to apply these models, principles and concepts to specific contexts within security and risk management.
- The ability to engage in informed debate about major issues in security and risk management.
- The skills to design, conduct and critically appraise research and develop new approaches to problem solving.
- Support for your professional work experience with an academic qualification which will enhance your CV and demonstrate to your current or potential employer your skills and abilities.

Structure and Assessment

You can study at MSc (six modules and a Dissertation), Postgraduate Diploma (six modules) or Postgraduate Certificate (three modules) level.

The MSc Security and Risk Management is based on continuous assessment, with each of the six modules comprising a written paper of not more than 3,500 words together with an assessed e-tivity. Each module lasts approximately 12 weeks. The final stage towards your MSc degree is the completion of a dissertation of 15,000 words and you will have approximately five months to complete this.

Module Information

Module 1: Understanding Security and Risk Management lays the foundation for the rest of the course in two ways. Firstly, it introduces you to key themes and concepts relating to security and risk management, providing important underpinning knowledge for the rest of the modules in the degree. Secondly, it aims to develop and enhance your academic skills, in particular your critical reading and writing, and referencing skills.

Module 2: Exploring Risk provides a theoretical resource and presents a number of contemporary theoretical debates relating to risk. It looks at ways of measuring and managing risk and discusses these in terms of systems or organisations. It makes use of a series of case studies to review and discuss these important themes.
Module 3: Managing Security in the Workplace critically considers the extent to which the study of crime at work can inform the study of security and risk management. It examines the causes and patterns of offending and types of environments in which victimisation occurs. It then considers how this knowledge can be applied to improve the response of security and risk managers.

Upon completion of any three modules you can be awarded a Postgraduate Certificate.

Module 4: Regulation, Standards and Governance examines the relationship between the law, regulation, governance, and security, including fundamental responsibilities, data protection and information security ethics and corporate social responsibility. The module focuses on principles rather than specific laws ensuring it is applicable to a range of legal systems across the world.

Module 5: Research Methods in Security and Risk Management provides you with comprehensive knowledge and understanding of methodological issues in security and risk research. It introduces you to research methodology on both a theoretical and practical level. You are encouraged to critically analyse the process of social scientific enquiry and to examine the relationship between research problems, theoretical perspectives and methodological approaches.

Module 6: Leadership and Management explores the central theories, issues and practices governing effective security management, and is structured around key management functions and concepts such as: effective leadership; organisational structure; the culture of organisations; management and motivation; leadership and communication and decision-making.

Upon completion of six modules you can be awarded a Postgraduate Diploma.

Dissertation
Having satisfied requirements for six modules, students will undertake their dissertation (of not more than 15,000 words) and upon successful completion of this they will be awarded the MSc in Security and Risk Management. The dissertation can be on any topic relevant to the course and each student will be allocated a supervisor to guide them through the process of planning, researching and writing their dissertation. This is the opportunity for you to develop new knowledge and understanding that will be of considerable value to your own professional development, the organisation in which you are employed and the people you work with in the field.

Intended Audience
This course is designed for those working or intending to work in security and risk related areas or those interested in this field. The course will be of particular interest to anyone wishing to enhance their knowledge and skills and move up the career ladder or make a career transition. This course will help to provide an academic context and qualification that matches your work experience in this area. Students are based worldwide and most have a security function in common. They may be likely to be from the following sectors (although this is not exhaustive):

• The Armed Forces – serving, or those shortly leaving or who have left. We are an ELCAS learning provider.
• The Police – serving or retired police officers.
• The United Nations, aid agencies and international development bodies.
• Private security companies.
• Prison security management – public or private sector.
• Healthcare security management – public or private sector.
• Private sector organisations – including retail, finance, the energy sector – those responsible for the security function in these types of organisations.
• Public sector organisations – those responsible for a range of security functions.
• Security providers – guarding and specialist security services.
• Security consultants.

Entry Requirements
The course is open to people with a first or second class honours degree or an equivalent professional qualification. Special consideration will be given to applicants without an undergraduate degree who can demonstrate significant work experience and knowledge.

Delivery of the Course
The course uses state-of-the-art teaching methods, providing you with a rich and interactive learning experience. All the course materials are provided in electronic format and will be accessible online and on an Apple iPad with our specially designed App, which will be provided as part of the course fees.

You will be able to download the majority of the required materials so that you can continue to study even when access to the Internet is not available. Where possible course textbooks are also provided electronically, but where this is not possible, hard copy books are sent.

All course assessments will be submitted online via the University of Leicester’s Virtual Learning Environment: Blackboard, which will also enable you to exchange information and discuss topics with your fellow students and staff, as well as giving access to the University’s impressive and extensive e-library.

You are encouraged to use a range of communication methods including Twitter, Wikis and Blogging to share information, exchange ideas and develop networks. The iPad and App make the course completely portable and flexible; you can study anytime, anywhere (you will need Internet access to submit your assignments and view some of the content in the App).
MSc Security, Conflict and International Development

This course is designed specifically for those working – or hoping to work – in international development.

This innovative and exciting postgraduate degree focuses on how to meet the strategic security and justice challenges of countries emerging from conflict. The course develops your skills, knowledge and understanding of conflict prevention and recovery with a particular emphasis upon: responding to the challenges of countries emerging from conflict; security sector reform; how to develop the rule of law; the importance of human rights in delivering justice and security; and broader issues relating to international security and the risks posed by countries emerging from, and vulnerable to, conflict.

Using state-of-the-art learning technologies, the MSc in Security, Conflict and International Development provides you with the opportunity to develop your professional career in an area of growing strategic importance.

Aims and Objectives

The course will provide you with:

- A detailed understanding of a broad range of issues relating to security, conflict and international development.
- Awareness of key concepts associated with security, conflict and international development and capability of applying knowledge and understanding in workplace situations and to new contexts and environments.
- The ability to analyse key theoretical approaches to understanding the causes of conflict and evaluating the appropriateness of preventative methods in this field.
- Understanding of the ways in which to respond to the challenges of conflict and immediate post-conflict environments.
- Comprehensive understanding of post-conflict recovery efforts in the security and justice sectors, combined with an awareness of concurrent political, economic, development and humanitarian efforts.
- The capability to present knowledge and arguments clearly, confidently, coherently and concisely using a variety of communication formats.
- The ability to assess the appropriateness of the evidence and the methods used in studies relating to security, conflict and international development, including their value and limitations and to undertake analysis and reflect critically and contextually on material related to security, conflict and international development.

Structure and Assessment

You can study at MSc (six modules and a Dissertation), Postgraduate Diploma (six modules) or Postgraduate Certificate (three modules) level.

The course is based on continuous assessment, with each of the six modules comprising an e-tivity – a short piece of work that comprises 20 per cent of the mark, and a written paper of not more than 3,500 words. Each module lasts around 12 weeks, three weeks of which are intended for you to write your assignments. You will have approximately five months to complete your dissertation, which can be on a topic of your choosing (subject to agreement with your supervisor).

Module Information

Module 1: Conflict Prevention, Response and Recovery introduces the core security-related concepts currently used in the field of post-conflict intervention and development. Thereafter, factors relevant to the prevention of and recovery from conflict will be analysed. In this context, the causes of conflict will be considered and conflict prevention activities undertaken by the international community, in particular, will be analysed; considering the extent to which conflict prevention is prioritised, where successes have been and where limitations exist. The module also reflects upon the cessation of armed conflict and challenges posed in its immediate aftermath. To contextualise the main focus of the course – post-conflict security and justice – the module also reflects upon efforts in the humanitarian, political, economic and development sectors to respond to immediate needs, stabilise a post-conflict environment and facilitate progress towards peace.

Module 2: Security and Rule of Law in Post-Conflict States addresses core post-conflict security and justice issues and provides an overview of key stakeholders involved in providing and maintaining security and the rule of law in countries emerging from conflict. In particular, the role of international police and military missions in post-conflict states and the responsibility of their national counterparts will be considered. The module also addresses the extent and nature of the threat of mines, unexploded ordnance (UXO) and other explosive remnants of war (ERW) in post-conflict environments, and looks at the aims, activities and actors associated with mine action. Similarly, the threat of the unregulated circulation of small arms and light weapons (SALW) will be considered alongside the activities and actors involved in arms control. As a key feature of peacebuilding efforts, Disarmament, Demobilisation and Reintegration (DDR) of combatants will be considered, with particular attention given to its goals, challenges and lessons learnt. Transitional justice, as a means of addressing war crimes and other serious violations of international humanitarian law will be considered and its impact on the peacebuilding process, the forms it can take, and the challenges it can entail.
Module 3: Researching Security, Conflict and International Development provides you with a comprehensive knowledge and understanding of a range of methodological approaches and issues that will equip you with the skills to enable the undertaking of your own specialist research for your dissertation. Covering both quantitative and qualitative methods, the module provides a detailed understanding of how to design and undertake rigorous and robust research projects.

Module 4: Security Sector Reform takes an in-depth look at the core features of Security Sector Reform (SSR) programmes. Key to securing peace, stability and development is an effective, efficient and fair security and justice sector. In recognition of this, comprehensive Security Sector Reform (SSR) programmes are often implemented in post-conflict countries. This module takes an in-depth look at the core features of SSR, alongside the roles of the different actors involved and challenges faced. Under the umbrella of SSR, the module will review the activities and actors associated with Justice Sector Reform, Police Reform, Penal Reform, Defence Reform and the establishment or strengthening of oversight bodies. The module will also consider the role of informal security and justice mechanisms in post-conflict states. Lessons learned and best practices in respect of coordination, project management, transition of authority/ownership, resource mobilisation, communication and outreach strategies and, above all, the effectiveness and sustainability of efforts to reform the security and justice sector will be reviewed.

Module 5: Human Rights, Justice and Security reflects upon the importance of human rights in promoting peace, security and justice. The relationship between human rights, justice and security will be analysed, before outlining some of the typical human rights violations associated with countries in conflict, emerging from conflict or vulnerable to it. Issues such as the principles of equality and non-discrimination, as well as concepts of vulnerability and exclusion, will be examined. Particular attention will be given to the insecurities suffered by women, children and other vulnerable or marginalised groups in conflict and post-conflict societies. The module will conclude by considering mechanisms to promote protection of human rights and access to justice, focussing especially on juvenile justice in post-conflict societies.

Module 6: International Security Risks addresses the key international security threats associated with conflict-affected or conflict-vulnerable countries. Of the many security risks that are posed by countries emerging from conflict, this module analyses the impact on the stability of neighbouring and regional countries. It goes on to consider the nature, extent and threat of cross-border and organised crime, including the trafficking of drugs, weapons and humans. The humanitarian crises that are often associated with conflict and immediate post-conflict environments, particularly large-scale refugee flows, will also be scrutinised. Finally, the developmental and environmental harm as well as the economic costs of conflict will be considered, as will the nature and threat of terrorism and piracy, and efforts to counter them.

Upon completion of six modules you can be awarded a Postgraduate Diploma.

Upon completion of any three modules you will be awarded a Postgraduate Certificate.
Dissertation

Upon successful completion of the six modules, you can go on to submit a dissertation of not more than 15,000 words, in order to be awarded the MSc in Security, Conflict and International Development. The dissertation can be on any topic relevant to the course and you will be allocated a supervisor to guide you through the process of researching and writing their dissertation. This is the opportunity for you to develop new knowledge and understanding that will be of considerable value to your own professional development, the organisation in which you are employed and the people you work with in the field.

Entry Requirements

Candidates should normally have at least a second-class honours degree from a UK University, or its equivalent; or have significant relevant work experience in the area of security, conflict and international development. We will be actively seeking students with a wide variety of backgrounds and experience, and our selection criteria will place considerable emphasis on an applicant’s intellectual ability, motivation and commitment.

Intended Audience

This course is designed for those working or intending to work in international development, or those interested in this field. Representatives from organisations or intending to work in international development. The course is designed for those working or intending to work in international development, or those interested in this field. Representatives from organisations that will be particularly interested include:

- The United Nations (Political Affairs Officers; Programme Managers; Judicial Affairs Officers; Corrections Officers; Police Advisors; Policy and Planning Officers).
- Institutions such as the Organisation for Security and Co-operation in Europe (OSCE); European Union (EU); Council of Europe (CoE); Economic Community of West African States (ECOWAS); North Atlantic Treaty Organization (NATO).
- Non-governmental Organisations (NGOs) such as the Geneva Centre for the Democratic Control of Armed Forces (DCAF), Saferworld, International Alert, The Asia Foundation, Amnesty International.
- Donor agencies and government bodies such as the UK’s Department for International Development (DFID); the Open Society Institute (OSI) and the Soros Foundation Network.

Delivery of the course

The course uses state-of-the-art teaching methods, providing you with a rich and interactive learning experience. All the course materials are provided in electronic format and will be accessible online and on an Apple iPad with our specially designed App, which will be provided as part of the course fees.

You will be able to download the majority of the required materials so that you can continue to study even when access to the internet is not available. Where possible course textbooks are also provided electronically, but where this is not possible, hard copy books are sent.

All course assessments will be submitted online via the University of Leicester’s Virtual Learning Environment. Blackboard, which will also enable you to exchange information and discuss topics with your fellow students and staff, as well as give access to the University’s impressive and extensive e-library. You are encouraged to use a range of communication methods including Twitter, Wikis and Blogging to share information, exchange ideas and develop networks.

The iPad and App make the course completely portable and flexible; you can study anywhere, anywhere (you will need internet access to submit your assignments and view some of the content in the App).

SCID Panel of Experts

The Department of Criminology at the University of Leicester has established the Security, Conflict and International Development (SCID) Panel of Experts in order to further enhance the learning experience of students on the innovative distance learning postgraduate degree.

The Panel includes over 70 international experts in the field of conflict prevention, migration and recovery. Panel members are engaged in a wide range of activities to enhance the course and support its students, including contributing to the SCID Blog (www.uolscid.wordpress.com) and email discussion list, supervising dissertations, and marking students work. Members also provide bi-monthly Distance Guest Lectures, which are uploaded onto the Blog. Members also participate in an annual SCID Symposium, providing lectures and contributing to an annual SCID Reader.

The establishment of the Panel exposes students to the knowledge and views of a broad range of international experts and provides direct contact with senior professionals already working in the field of international development and peacebuilding.

The Panel was also established in order to help bridge the divide between academia and the practical field, not least because the course endeavours to equip its students with the knowledge and skills to pursue a career in the field of post-conflict recovery and wider international development. Ultimately, it is hoped that by bridging the gap between academia and the field, efforts to understand and better respond to the challenges posed by conflict can be enhanced.
The vast experience the Panel of Experts brings to this course will not only benefit the students, but will I think stimulate a greater awareness in the Panel members themselves of the great diversity of needs in post-conflict resolution, from disarming militias to dealing with financial sanctions and more. I welcome the chance to be involved.

Simon, Panel of Experts member

I have long wanted to undertake my Master’s degree but my busy career has prevented me from taking time off work to attend a quality program. I was drawn to the high calibre of the University and flexible options provided. It is clear that Leicester has put a great deal of work, care and detail into all aspects of the e-learning experience and the enhanced learning environment not only provides high quality materials in a variety of formats (particularly the iPad app available on and offline), it enables students from around the world to interact.

Rheanne, MSc Security, Conflict and International Development student
Distance Learning PhD

As well as the chance to enhance your career and earning potential, the distance learning PhD offers you the opportunity to complete your own research at an advanced level by studying for a Research Degree. Research students are an integral part of the academic life of the Department, which aims to deliver high-quality supervision through a team of experienced and highly regarded academics who are actively researching and publishing.

The distance learning route to a PhD is designed for those who wish to continue in full-time employment or would, for other reasons, find it difficult to study a campus-based PhD either full-time or part-time.

All distance learning PhD students undertake a structured programme of research training, consisting of four mandatory distance modules, delivered entirely through a combination of module books and interactive tasks, readings and discussion on the University's Blackboard virtual learning environment. This research training is expected to take 12 months. Three months of study is allowed for each module ending with the distance submission of a 3,000-4,000 word assignment.

Module Information

Social Science Research 1: Doing a PhD
This module introduces students to the PhD qualification and the requirements of the thesis itself. It offers essential training in finding and reviewing the literature; formulating research questions and writing and dissemination for social scientists. Importantly it offers an in depth examination of research ethics.

Social Science Research 2: Research Philosophy
This module introduces students to the ontological and epistemological bases for undertaking empirical research. It reviews diverse perspectives in research philosophy, and encourages students to think deeply about the assumptions that underpin their enquiry.

Social Science Research 3: Quantitative Research and Analysis
Quantitative research methods are commonly used in criminology. This course introduces you to the problems and possibilities of using quantitative data, quantitative research design, data collection methods, sampling and offers practical experience of undertaking quantitative data analysis.

Social Science Research 4: Qualitative Research and Analysis
Qualitative research methods are commonly used in criminology. This course offers advanced level study of qualitative research design and methods, as well as discussions on issues such as sampling and data analysis.

Following the completion of your research training, you will focus solely on the research leading to your PhD thesis. This comprises undertaking a research study and writing an 80,000-word thesis. Every student is allocated a supervisory team who will help you to plan and manage your research and develop your understanding of relevant research methodology. You will keep in touch with your supervisors through regular supervisory meetings conducted online, by telephone or indeed face-to-face where possible.

There is no difference in examination procedures or standards expected for a PhD gained via distance learning or on campus. The normal period of registration for an distance learning PhD is a minimum of four years and a maximum of seven.
Although the distance learning PhD allows you to study remotely, you would be expected to visit Leicester for your probationary interview/presentation (around two years after registration) and for your final Viva examination. You will not be required to visit the University campus at any other time during your registration, although you will be welcome to do so if you choose.

Entry Requirements

- A Master's Degree from a British university or equivalent qualifications from a recognised institution.

- An Honours Degree with a minimum classification of 2.1 or equivalent qualification from a recognised institution.

- Sufficient professional experience to undertake the proposed research. (This means you should have an appropriate background in research or deemed capable on the basis of your current academic qualifications, professional experiences and supporting references).

- You must provide evidence of English language competency if your first language is not English. This may include a British Council IETLS certificate, TOEFL certificate or GCSE English Language at grade C or above. For IETLS, you must have a score of 6.5 with a minimum of 6 in ALL four sub-sections (Reading, Writing, Speaking and Listening). For TOEFL, you must have a score of IBT 90/120 with a minimum of 20 in EACH sub-section. We will also accept a Cambridge Proficiency Certificate of Grade C or above.

We are more than happy to answer any queries that you may have regarding our research degrees. If you have further questions regarding Distance Learning PhD study at the Department of Criminology please contact:
t: +44 (0)116 252 5755
e: crimphd@le.ac.uk

The discipline and rigour required [to complete a PhD] has given me the confidence to face any intellectual challenge.

Allan, PhD graduate
Short Courses

In addition to offering undergraduate and postgraduate degrees the Department of Criminology also offers a range of short courses, which provide accreditation. Some can be studied exclusively via distance learning while others require attendance at the University of Leicester.

Managing Security and Risk in Healthcare Settings

This online course has been designed for early career professionals or aspiring managers working in, or who wish to work in the Healthcare Security sector. It will be attractive to security managers at all stages of their career development as well as those who may be new to studying in Higher Education and would like to get a ‘taste’ of undergraduate study. For others the course will offer an excellent opportunity to maintain your Continuing Professional Development (CPD) status with your accrediting professional bodies.

The course will give you an excellent understanding of the internal and external threats to security in healthcare settings, which will enable you to more fully appreciate the short and long-term impact of breaches of security on users and on staff. The course will also increase your awareness of the key issues that are particular to the management of risk and security in healthcare settings, enabling you to implement a sound and considered range of risk management and crime prevention responses and strategies.

Upon successful completion of the course, if you want to pursue your studies further, then the academic credits you have attained will count as Accredited Prior Learning and exempt you from studying module 2 of the Foundation Degree in Security and Risk Management (see page 6).

Course Structure and Assessment

This 12 week course consists of four core units and is assessed by a written assignment of 3,000 words (which is worth 20 undergraduate academic credits).

The Units in the Course each contain four study sessions:

**Unit 1: Introduction to Healthcare** provides an introduction to healthcare, healthcare systems and the associated care processes, as well as the physical environments in which healthcare is delivered, the personnel involved in healthcare provision and the types of service users.

**Unit 2: Security in the Healthcare Setting** provides an introduction to healthcare-related internal security threats, external threats, and information and data security.

**Unit 3: Healthcare Security risk Assessment** provides an overview of the principles of risk assessment, a discussion of some risk assessment tools and techniques, and a review of risks relating to information technology and health data.

**Unit 4: Prevention and Management** explores the subjects of the challenges in managing security risks in healthcare settings, preventive measures and some aspects of management of the security function.

Entry Requirements

We actively seek students from a range of professional backgrounds with a variety of experience. The Managing Security and Risk in Healthcare Settings module is open to professional individuals working within or with a desire to work in healthcare security and we are happy to consider applicants who have an academic interest in this topic.
Stabilisation Adviser: Professional Development Programme

This course has been specifically constructed to provide expert training and experience in an area of immense and increasing strategic importance. It integrates policy, operational and academic perspectives that will enhance understanding of complex post-armed conflict situations and help plan and implement strategies for stabilisation.

Leading academics, policy makers and practitioners have developed and will deliver this programme, providing a detailed understanding of the mechanisms, dynamics and challenges of stabilisation intervention.

There are many real life benefits that will accrue from this programme. These include greater traction in building durable stabilisation mechanisms in societies recovering from armed conflict and, for the individual practitioners, more effective professionalism and enhanced career prospects.

The multiple perspective approach taken by this programme is suitable for government officials and civil society actors in states where post-armed conflict recovery is underway, as well as for those who are involved in stabilisation interventions, including military personnel and other professionals.

Upon successful completion of the course, if you want to pursue your studies further, then the academic credits you have attained will count towards our MSc Security, Conflict and International Development (see page 12).

Course Structure and Assessment

This course consists of a one-week residential course as well as optional independent study for those wishing to submit an assignment. The assignment consists of a written essay of 3,000 words plus a report of 1,000 words (which is worth 20 academic credits).

The residential course is comprised of lectures, seminars, and a comprehensive exercise. The residential course integrates best practice and theory; clarifies understanding of stabilisation intervention in areas of armed conflict; considers the impact of intervention from intervener and intervened perspective; provides practical insight into the role of a stabilisation adviser and stabilisation as a concept; identifies key stabilisation planning and implementation models; and gives opportunity to participate in a realistic stabilisation scenario.

Entry Requirements

The course is open to professionals working within or with a desire to work in the field of conflict intervention, stabilisation or recovery – or broader field of international development, and we are happy to consider applicants who have a keen interest in this field. Course participants should preferably hold a relevant undergraduate degree or equivalent, relevant experience.
Governance, Corruption and State Fragility: Professional Development Programme

This course aims to provide mid- and senior-career public servants and other professionals with an introduction to anti-corruption and good governance theory, and an ability to reflect upon and critique the complex ways in which corruption manifests itself, undermines service provision and human rights, and constrains socio-economic development.

The course would appeal to persons working or interested in conflict-affected environments, in more traditional development contexts, and/or in countries where economic or environmental fragility is experienced and there is a risk of destabilisation and subsequent conflict.

The course focuses on the challenges presented by corruption and misconduct in public office, and how to address them; seeks to develop skills and knowledge of best practice in fighting corruption and developing better governance in the public sector; and provides insight into the inter- connectivity between international, regional and national anti-corruption initiatives, in order to inform and guide national policy and strategy. Through hearing from leading international experts, including both practitioners and academics, students will particularly benefit from exploring the corruption-development nexus.

Upon successful completion of the course, if you want to pursue your studies further, then the academic credits you have attained will count towards our MSc Security, Conflict and International Development (see page 12).

Course Structure and Assessment

This course consists of a one-week residential course as well as optional independent study for those wishing to submit an assignment. The assignment consists of a written essay of 3,500-4,000 words (which is worth 20 academic credits).

The residential course is comprised of lectures, seminars, case studies and role play on explanations of corruption; actors engaged and methods used in the fight against corruption; anti-corruption strategies and methodologies for implementing international best practice; fighting financial crime, systemic corruption and kleptocracy; corruption, human rights and human rights law; corruption, conflict and state fragility; and women’s engagement in anti-corruption endeavours.

Entry Requirements

The course is open to professionals working within or with a desire to work in the field of governance and anti-corruption, especially in fragile or conflict-affected environments, and we are happy to consider applicants who have a keen interest in this topic. Course participants should preferably hold a relevant undergraduate degree or equivalent, relevant experience.
Providing Support for your Learning

Supporting our students is crucial – especially for those who have been out of education for some time or are new to higher education. The University of Leicester and the Department of Criminology aim to provide you with all the support you need in any aspect of your learning.

**Induction** – this two-week induction phase runs prior to the start of the intake for all new students. The aim is to familiarise yourself with the University, Department, staff and fellow students. We outline the learning support that is available to you as a new student including: the use of our Virtual Learning Environment: Blackboard; meeting your tutor and fellow students online; the course handbook; links to the Library; and how to make the most of your studies at the University of Leicester.

**Tutor support** – you will be allocated a named tutor, who will support you throughout your studies, providing clarification on academic topics, advice on assignments and any other support as required.

**Online Academic Skills Programmes** – a series of academic skills programmes run throughout the course which cover topics relating to assignment planning and writing, referencing, making the most of the library and research and dissertation skills. During these sessions, you will (virtually) meet up with some of your fellow students and take part in a range of learning activities. There are also ‘live’ chats where tutors are available to discuss the topics covered in the sessions or any other concerns you may have at this stage of the course.

**Monthly Drop-In Question and Answer live chat sessions** – throughout your time on the course, we also provide monthly Drop-In Q and A sessions. These are two-hour drop-in sessions where tutors are online and available to answer any queries you may have about the course or your studies in real time. These sessions are also a great opportunity to ‘chat’ to your fellow students.

**Study Schools** – these are a vital part of your learning programme and have been carefully designed to enhance your learning experience and give you additional valuable resources to help you in your studies. You will benefit from:

- The opportunity to meet members of staff and ask any questions you may have.
- The opportunity to meet other students and to establish support networks.
- For new students an introduction to the University and the services available to you.
- Lectures and seminar participation.
- Information sessions designed to support you with key aspects of the course.

Attendance is expected (although not compulsory) and we strongly advise that students attend the Study Schools if they can. We find that the students who do attend find the Study Schools very helpful and enjoyable.
Fees and Funding

Distance Learning is classed as part-time study. Whatever type of course you choose to study, finance will always be an important factor. We understand that funding your course may be a concern and we offer a number of flexible payment options to help; meaning you may be able to pay the full amount of the course in instalments. We also accept these various funding methods:

**Student Loan**

All part-time UK students studying an undergraduate course in Higher Education for the first time may apply for a non-means tested, Government-backed tuition fee loan to cover the costs of tuition fees.

- Repayments of the tuition fee loan will be 9% of income over £21,000, beginning three years after the start of your course.
- You will not see this money. It goes directly from the Student Loans Company to the University.
- After 30 years any remaining debt is written off.
- The tuition fee loan is not available for postgraduate students.
- Part-time students are not eligible to apply for maintenance grants to help with living costs.

Your loan will cover the full cost of your tuition. Tuitions fees vary between different courses. So the amount of money you can borrow will depend on the cost of your course.

You are not obliged to take out the tuition fee loan and can choose to pay your fees upfront if you wish, or you can pay some of your fees upfront and the rest via a loan.

**Applying for the loan**

You can apply for a loan before or after being accepted onto a course, but you should not delay in submitting your course application. To apply and find out more about the Student loan, please go to the Directgov webpage: [www.gov.uk/browse/education/student-finance](http://www.gov.uk/browse/education/student-finance)

**ELCAS funding for members of the Armed Forces**

We are an approved provider for the Ministry of Defence Enhanced Learning Credit Scheme (ELC) for armed forces personnel and all of our distance learning courses are available under this scheme.

If you are a current or former member of the UK armed forces then you may be eligible for ELC funding. Please check [www.enhancedlearningcredits.com](http://www.enhancedlearningcredits.com) for full details or contact your Education Officer. We can accept ELCAS for both our undergraduate and postgraduate courses.

**Professional and Career Development Loans**

Professional and Career Development Loans (CDLs) are offered by a consortium of major banks for students on vocational courses only.

You can borrow between £300 and £10,000 towards tuition and/or living expenses for a course over a period of up to two years study (three years if the course includes work experience). The bank will usually take between six weeks and three months to process your application – so make sure you apply well in advance.

The Skills Funding Agency will pay the interest on your Professional and Career Development Loan while you’re studying – and for one month after you’ve left your course.

For an application pack or for any enquiries relating to Professional and Career Development Loans, please call Next Step on 0800 100 900. Further information can be found on the Directgov website: [www.gov.uk/career-development-loans/overview](http://www.gov.uk/career-development-loans/overview)
Employer Sponsorship

Studying via distance learning gives a clear signal to employers that you are committed to developing your skills and knowledge. Your employer may be willing to fund all or part of your course if you are able to show the key benefits to their business. Some of these benefits are detailed below:

- Distance learning allows you to develop your skills without taking time out of the workplace.
- You will be able to apply your new skills to your role immediately.
- The skills you develop will include; complex problem solving; communication skills; creative and strategic thinking; time management; and decision making.

There are many different ways that your employer may provide support, from fully or partially paying your tuition fees to offering you study time or additional leave days. The form your sponsor will need to complete, together with further information can be found on our Finance Office website: www2.le.ac.uk/offices/finance/student-fees.

Research Councils

Research Councils are public bodies which provide awards for postgraduate research study for students from the UK and fees only support for EU students. Each is responsible for a particular group of subject areas. Only the Arts and Humanities Research Council (AHRC) and the Economic and Social Research Council (ESRC) currently consider applications from individual students.

International (non-EU) Funding

If you live outside the EU, try contacting your government’s Ministry of Education for details of scholarships or loans. The British Council, the UK’s international organisation for educational and cultural matters, has offices in 110 countries and can advise on sources of funding. You may want to visit Education UK’s section on scholarships for more information.

There also a number of charities and foundations you may want to consider contacting regarding funding. A few notable foundations are the Aga Khan Foundation, the African Educational Trust and the Said Foundation. A list of organisations can be found on the Postgraduate Studentships website: www.postgraduatescholarships.co.uk/organization/general.

Disabled Students’ Allowances

Disabled students’ allowances (DSAs) are available to help you if you are doing a higher education course (including part-time courses) and you will incur extra costs because of a disability. This includes long-term health conditions, mental health conditions or specific learning difficulties such as dyslexia.

DSAs are paid in addition to the standard student finance package. They are not dependent on income and do not have to be repaid. For more information on this kind of support please contact our Student Welfare Service.

If you have any further questions about the above loans, please get in touch with our Student Welfare Service

t: +44 (0)116 223 1185
e: welfare@le.ac.uk

If you are seeking, or have gained funding, please mention this when you make your application.
External Links and Continuing Professional Development at the Department of Criminology

Here at the Department of Criminology we recognise that in addition to gaining an academic qualification, our students also want to develop as security professionals.

Our close links to professional security organisations not only ensures that our students can keep up to date with developments in the industry, but they can also formally register in the UK’s leading Continuing Professional Development (CPD) scheme for security professionals.

At Leicester, we offer free membership to The Security Institute to all our Distance Learning Students for the duration of their studies. The Security Institute is the UK’s largest membership body for security professionals and there are several benefits of membership including:

- Access to the Security Institute Mentoring Programme: this gives members access to a mentor who can give advice about how to develop individual skills and also, how to progress on their career path.
- The opportunity to participate in the Security Institute CPD Scheme: CPD is an essential way for the security professional to keep up to date with developments in the field. This scheme encourages members to develop knowledge and skills across categories such as self-directed learning/research and structured learning. The educational courses offered by the Department of Criminology are formally recognised as structured learning activities and count towards CPD recognition.
- Access to the Research Directorate Knowledge Centre: a comprehensive directorate of academic and non-academic research knowledge threads are also available to members.

For more information about The Security Institute please go to www.security-institute.org/home_page
For more information about the CPD scheme please go to www.security-institute.org/career_development/cpd_scheme

We also give our students the chance to showcase their work to the security industry. Our very best student dissertations are submitted for the prestigious security industry Imbert Prize and the Wilf Knight Award. These awards are presented (respectively) by the Association of Security Consultants and The Security Institute to the authors of dissertations judged by their panel of experts to be of the highest academic quality. Students from the Department of Criminology were awarded dissertation prizes at annual security awards events held in London’s West End in 2007, 2011, 2012 and 2013.
Frequently Asked Questions

When do the courses begin and when should I apply?
The courses begin the first week in March and September each year. You can apply at any time, although we do recommend that you apply well before the course is due to start. There is an application deadline, normally three weeks before the start of an intake. Please check our website for details of the exact application deadline: www.le.ac.uk/criminology

Do I need to provide references?
You will normally not require a reference for our Foundation degree, BA or MSc courses. However, you will require referees to apply for our PhD programme.

References are usually provided by a present or former employer or a member of academic staff at your previous university. We also accept personal references from a friend or colleague, especially if they have experience in a relevant field. We can accept two work references.

I do not have an undergraduate degree, will I be accepted for an MSc?
An undergraduate degree is not always necessary as the admissions tutor will assess your application as a whole. Therefore, we will look at your qualifications, your professional experience, your personal statement and your references in order to make a decision on your application. Applicants may be asked to complete a short assessment exercise to support their application. Each application is assessed on its own merits but as a general guide, if you have significant professional experience in a related field at a senior or managerial level then you may be a suitable candidate for a Masters.

I am an international student, do I need an English language qualification?
If your first language is not English and you have not lived in a country where the first language is English for three years prior to commencing the course, then you will need to have an English language qualification. For details of acceptable qualifications please see the English language section on page 28.

How will I access course materials?
This depends on your course. If studying on the MSc in Security, Conflict and International Development or the MSc in Security Risk Management, you will be sent your iPad, instructions and any paper textbooks in the post.

For the Foundation Degree and BA in Security Risk Management, and for short courses, you will be sent necessary instructions and any textbooks at the beginning of the course.

For all courses, module information and support documentation is also available via our virtual learning environment, Blackboard. The information currently available on Blackboard includes:
• Online discussion groups giving you the chance to exchange ideas with other students on the course, and for tutor support.
• Electronic versions of course-related materials.
• Searchable online versions of course handbooks and regulations.
• Electronic submission of assignments so there is no need for you to waste time and money printing and posting them.
• Links to recent publications and relevant online resources.
• Access to the Student Development study guides.

Do I need regular access to the Internet?
You will need to make sure that you have regular access to the Internet as all distance learning students submit their assignments and receive feedback online.
You will be able to access your course material, contact your lecturers and tutors and your fellow students all via the Internet.

Is it possible to have a break from my studies?
We aim to be as flexible as possible as we understand that fitting academic study around professional and personal commitments can at times be difficult.
The Foundation Degree in Security and Risk Management can be studied over three or four years allowing you flexibility over your assignment submission. On our MSc courses, it may be possible to take a break from your studies. Our support team are available to provide advice if you find you are having difficulties.

I haven’t studied for some time – will I be able to manage?
The course materials have been designed to help students improve their study skills as well as their knowledge. You are not expected to be an expert in your chosen field of study but you are expected to apply yourself to your reading, note taking and assignments. The most important requirements are motivation and commitment as well as a willingness to learn new skills.

How many hours a week will I need to study?
The amount of time needed does vary from student to student and the flexible nature of the modules does not require a specific amount of study time every week, but as a very rough guide we recommend that you will need to set aside between 15 and 20 hours a week study time.

When and how do I pay my fees?
If your application is successful we will send you instructions about how to make payment. We offer a number of flexible payment plans for each of our courses, which means you do not have to pay for them all in one go. We accept a number of payment methods.

Will I be required to visit the University of Leicester campus?
Even though you may be studying via distance learning, you are still a University of Leicester student. You will be issued with a university library card and you are encouraged to make use of the University’s facilities wherever possible.
We also run study schools at the University for all our distance learning students. We recommend that students do try to attend the study schools as they provide important support and guidance at key points during the course. They are also an excellent opportunity to meet staff and fellow students.
However, we recognise the fact that for some of our students, coming to the UK is not an option and it is possible to complete our courses from wherever you are in the world.

Where will I graduate?
Graduation ceremonies take place in Leicester. Attendance is optional but highly recommended and many distance learning students welcome the chance to visit the University, meet fellow graduates and celebrate their success.

Will my degree certificate have ‘distance’ on it?
No, our degree certificates do not have the mode of study on them. The degree that you receive will be exactly the same as those received by our campus-based students.

Do you offer any campus-based courses?
Yes, the Department of Criminology offers an undergraduate BA Criminology course and a suite of campus-based MSc courses. For more information about our campus-based courses please contact the department or visit our website: www.le.ac.uk/criminology

I have more questions, who do I contact?
We understand that choosing to study via distance learning is an important decision and we are therefore happy to answer any further questions that you may have.
Please contact:
College of Social Science Distance Learning Hub Charles Wilson Building, 5th Floor (Park side) University of Leicester, University Road, Leicester, LE1 7RH
\t+44 (0)116 252 3978/5780/1933
\te: css-dl@leicester.ac.uk
How to Apply

Please complete our online application form:

For our distance learning courses
please visit www2.le.ac.uk/departments/criminology/dlcourses

For all of our security courses
please visit www.le.ac.uk/criminology

At the end of the application process you will be able to upload your supporting documents. In addition, if you have been asked to supply references and have supplied email addresses for your referees, they will be contacted via email and offered the opportunity to upload references via a secure link. However, we encourage you to check that your referees have received an email and that they respond, as it is your responsibility to ensure that we receive references.

After you have completed the online application form, you will need to send any supporting documents that you could not upload distance through to the College of Social Science Distance Learning Hub by email.

Supporting Documents
The required supporting documents are:
• Copies of your original of your degree/qualification certificates and transcripts (if applicable)
• A copy of your CV
• Copies of relevant professional certificates
• Personal statement
• Proof of English language competency (if applicable)

What Happens Next?
As soon as we have received your completed application form and supporting documents then your application will be passed on for review. You will be informed as soon as possible whether or not your application has been successful.

English Language
Students educated outside the UK in countries where English is not the first language must provide, before they can be admitted to their chosen degree at the University, evidence that they have sufficient command of both spoken and written English. You will be required to submit originals or certified copies of any certificates and score reports.

Please check the University webpage regarding English Language requirements: www2.le.ac.uk/study/english

Acceptable evidence includes:
• GCSE/O-level English Language at grade C or above
• An overall score of 6.5 in the British Council IELTS test
• A score of 575 (paper) or 250 (computer) in TOEFL, with a score of 4.0 in the Test of Written English (TWE) or a score of 90 in the IBT
• Leicester English Test (LET)

As a distance learning applicant you may be able to take our online Leicester English Test (LET). This is a 90 minute timed test taken in exam conditions. As the test is online you do not have to book a time or venue, you can take the test anytime and anywhere. To be eligible for the test you must have been given an offer to join the degree from the Department of Criminology. There will be a charge for the test and it is only valid for study at the University of Leicester.
How to Apply for a Distance Learning PhD

We strongly encourage applicants interested in studying for a PhD to first contact the Department with an initial enquiry to see whether the proposed research topic is something that we feel comfortable supervising. Once this has been done, then the next stage is to formally apply, using the online form which can be found at: www2.le.ac.uk/study/research/phd/criminology

Once you have submitted your application and supporting documents they will be passed to the Doctoral Studies Admissions Officers for review and you will be informed as to whether or not your application has been successful.

Supporting Documents

Please make sure you include the following supporting documentation with your application. If we do not receive the appropriate documentation we cannot process your application.

- **Degree Certificates:** we require true copies of both your Honour’s degree and Master’s degree certificates.

- **Two references:** one needs to be an academic reference from your Master’s Degree.

- **Evidence of your English language proficiency if your first language is not English:** this may include a British Council IETLS certificate (you must have a score of 6.5 with a minimum of 6 in ALL four sub-sections – Reading, Writing, Speaking and Listening); TOEFL certificate (a score of IBT 90/120 with a minimum of 20 in EACH sub-section) or GCSE English Language at grade C or above.

- **Transcripts:** we require both 1st and Master’s Degree transcripts.

- **A draft thesis proposal:** this helps us to choose a suitable supervisor for you. Your draft proposal should not exceed 10 sides of A4 paper. Please read the Research Proposals webpage www2.le.ac.uk/study/research/how-to-apply/research-proposals before completing and submitting your draft proposal.
Distance Learning Student Life

Library

The David Wilson Library has an extensive service for distance learning students. The Library’s comprehensive online resources can be accessed anywhere that has an internet connection. You will have access to the Library’s comprehensive online catalogue comprising 350,000 ebooks, 30,000 eJournals and specialist information databases. This includes the Leicester Research Archive, a digital collection of research papers and theses from members of the University.

As a Leicester student, you will be able to access the online catalogue and download these resources free of charge – wherever you are in the world. You can request books to be sent to you in the post or you may wish to make use of the photocopying service. You can also make use of your local university library if you live in the UK.

For more information www.le.ac.uk/library/for/distancelearners

Career Development Service

As a Leicester student and graduate you will also be able to make use of the University Career Development Service. They are well positioned to offer you guidance and support at any time during your studies. Their huge range of programmes and awards are specifically designed to help you get ahead in your chosen career. Once you become a student you can access their full range of services including:

- Employability programmes and awards including the online version of our Leicester Award
- A wide selection of one-to-one careers consultations and webinars covering interview and assessment centre skills, psychometric testing and CVs, covering letters and application forms
- Online tools and individually tailored advice to help you extend and develop your academic skills
- Links with employers to discover the careers paths that are open to you

For more information www.le.ac.uk/careers
**Graduation**

When you complete your degree you will be invited to come to Leicester to graduate, receive your degree and celebrate alongside fellow distance learning students as well as campus-based students. Don’t worry if you can’t travel to Leicester to graduate, we will send your degree certificate to you wherever you are in the world.

**Global Alumni**

Once you have completed your studies you become part of our global alumni family, maintaining strong links with graduates, parents, friends and supporters of the University through a programme of events, services and communications.

For more information

[www.le.ac.uk/alumni](http://www.le.ac.uk/alumni)
Further Information

This brochure is designed to give you an overview of the security-related courses and information on what it means to study by distance learning at the University of Leicester. We hope that you have found it useful.

The Department of Criminology holds open afternoons and distance learning events throughout the year where potential students can come and visit the Department and meet members of staff responsible or chat online with any questions that you may have about our distance learning courses.

Our website contains up to date information about the Department, including our latest news stories, details of fees, application deadlines, open afternoon dates and links through to the online application form. We would advise all applicants to consult our website before making an application to ensure they have the latest information. Please visit: [www.le.ac.uk/criminology](http://www.le.ac.uk/criminology).

We understand that studying by distance learning is an important decision and therefore we would encourage you to ask as many questions as you can. If you have any questions about your application, the entry requirements or would like to discuss your particular situation please do not hesitate to contact the Department.

We are always happy to answer enquiries from prospective students. If you have further questions please contact us at the details below.