



**LOCATING SUPPORT AND RESOURCES**

- **Arts Faculty**
  - The Faculty Blackboard site and Peer Support Group offer opportunities for postgraduates to discuss seminar issues.
  - Presentation skills sessions are run as part of the Humanities Research Skills Module (HUM), and are open to all Arts postgraduates.
- **Student Learning Centre (SLC)**
  - \*The Student Learning Advisor will provide help with seminar and presentation skills. To make an appointment, email [studentlearning@le.ac.uk](mailto:studentlearning@le.ac.uk), phone 252004 or go to College House.
  - \*Postgraduate Workshops will be held throughout the year. For further information, go to <http://www.le.ac.uk/slc/workshopprogramme.html>
  - The Study Guide mentioned below is available from College House or at <http://www.le.ac.uk/slc/on-line.html>
- **English Language Teaching Unit**
  - Information on speaking skills courses for non-native speakers are available at <http://www.le.ac.uk/lstu/eltu/courses/support.html>
- **AccessAbility Centre**
  - Information on additional support for students with disabilities can be found at <http://www.le.ac.uk/accessability/>

SPECIFIC CHALLENGES	RESOURCES		
	Face-to-face*	Printed	On-line
Developing active listening skills		Study Guide 'Contributing to Seminars and Tutorials'	<a href="http://www.studygs.net/listening.htm">http://www.studygs.net/listening.htm</a> <a href="http://www.sussex.ac.uk/langc/skills/pgsem.html">http://www.sussex.ac.uk/langc/skills/pgsem.html</a>
Giving an effective oral presentation	See the Oral Presentation Skills Sheet for further information		
Managing the discussion			<a href="http://www.staffs.ac.uk/schools/humanities_and_soc_sciences/sociology/doingsoc/leaddiss.htm">http://www.staffs.ac.uk/schools/humanities_and_soc_sciences/sociology/doingsoc/leaddiss.htm</a>
Raising questions and making points		Study Guide 'Contributing to Seminars and Tutorials'	<a href="http://www.studygs.net/listening.htm">http://www.studygs.net/listening.htm</a> <a href="http://www.sussex.ac.uk/langc/skills/present.html">http://www.sussex.ac.uk/langc/skills/present.html</a>
Taking notes during seminars		Study Guide 'Contributing to Seminars and Tutorials'	<a href="http://www.leeds.ac.uk/ics/study2.htm">http://www.leeds.ac.uk/ics/study2.htm</a> <a href="http://www.sas.calpoly.edu/asc/ssl/notetaking.systems.html">http://www.sas.calpoly.edu/asc/ssl/notetaking.systems.html</a>
Using seminar notes for follow-up work		Study Guide 'Contributing to Seminars and Tutorials'	<a href="http://www2.ntu.ac.uk/sss/studysupport/Information/lectures_seminars/lectures_review.htm">http://www2.ntu.ac.uk/sss/studysupport/Information/lectures_seminars/lectures_review.htm</a>

