Cancer Chemotherapy Course
Data Protection (GDPR) Privacy Notice

Information you need to know:
The Leicester Cancer Research Centre (LCRC) is part of the University of Leicester. Further information on the institution can be found here: https://le.ac.uk/. The University of Leicester is the Data Controller for your information.

The Data Protection Officer is: Elisabeth Taoudi, Data Protection Officer and Commercial Lawyer, University of Leicester, University Road, Leicester LE1 7RH. Tel: 0116 229 7640. Email: et177@leicester.ac.uk.

This privacy notice explains how we use your personal information and your rights regarding that information.

What information are we collecting?
Your contact details, place of work and job title.

Why are we collecting your data?
This data is being collected for the purpose of course registration.

How will we use this data?
The data will be retained within LCRC and used to record attendee details for awarding CPD credits.

What is the legal basis for processing the data?
The legal basis for processing this data is for the performance of a contract.

How long will we process your data for?
Your data will be retained for a period of six years after which time is will be disposed of in line with the University’s Retention Schedule.

What are your rights and how to enforce them?
With regard to the data we will be processing you have the following rights:
Right to be informed
Right to access
Right of rectification
Right to erasure
Right to restrict processing

How to complain to the Information Commissioner’s Office
The Information Commissioner can be contacted on:
Post: Information Commissioners Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK95AF.
Tel: 0303 123 1113.
Email contact can be made by accessing www.ico.org.uk