Job Description

Job Title: Graduate Teaching Assistant (0.2FTE)*
Grade: 5
Salary: FTE £21,220 pa, pro rata* for part time working
Department: School of Media, Communication and Sociology
Contract: Four Year - fixed term contract
Value of award the successful applicant will receive an annual stipend and salary package currently worth £14,553 in 2017 and a full UK/EU tuition fee waiver.

Application deadline 31st May 2017

Role Purpose:

About Graduate Teaching Assistants

Graduate Teaching Assistantships allow you to fund your PhD study through part-time teaching work with the University. The Graduate Teaching Assistant is responsible to the Head of School and is expected to undertake teaching related duties as required within the School, not normally exceeding the equivalent of seven contact hours per week during term time.

Funding for this post is available for four years. Appointment to the post is subject to formal confirmation that you are registered, and continue to be registered for the duration of your post as a full-time student with the University of Leicester.

The successful applicant will receive an annual stipend and salary package currently worth £14,553 in 2017 and a full UK/EU tuition fee waiver. The positions will continue for four years, subject to a satisfactory annual progress review. The award covers tuition fees at the UK/EU rate only. International applicants, who do not ordinarily pay UK/EU tuition fees, must be able to demonstrate that they can fund the difference in tuition fee rates.

We welcome applications related to any area of the School’s activity and an ability to teach across a range of programmes and disciplines would be an advantage. We welcome outline PhD proposals and applications from suitably qualified applicants who can show evidence of an interest in any of the following research cluster areas:

Media Cultures
Cultural and media industries, equality and diversity; Media work, labour and subjectivity; Promotional cultures, audiences, advertising, representation; Television, radio and film, media and arts; Music and media; International media cultures (including Chinese media, African media);

Digital Networks and Communication
Digital research methodologies and advanced research methods (SNA, Text mining, Data mining for social science) Digital activism (in both democratic countries and authoritarian regimes); digital...
health and e-patients Digital inclusion and inequalities; minorities and vulnerable communities; Digital labour and play; Social media and public debate.

Public Communication

Public discourse, Democratic processes and Social policy. News and journalism. Political communication, and in environmental, health and science communication. Sustainable development communication

Sociology

Citizenship, Migration and Identity; Crime, Sport; Culture, Consumption and Production; Youth, Childhood; Developments in Theory and Methods (for example - Agent Based Modelling, statistical Analysis, Social Network Analysis, Visual Methods; Restudies and Secondary Analysis of Qualitative Data (including Field Notes), Quantitative Secondary Data Analysis.)

Principal Responsibilities

- You will undertake teaching, and other activities supporting the work of the School and in so doing will aid in developing and enhancing both its internal and external reputation:
- To be available for consultation by campus based and, where appropriate, by email and during appropriately specified office hours
- To ensure that student feedback on teaching is sought, through questionnaires and other means, and to respond constructively to such feedback and to advice from peers.
- To undertake academic duties (e.g. providing feedback to undergraduate students on assessed work, to participate in the assessment of the field tests, to provide pastoral support of students) required to sustain the delivery of high quality teaching.
- To maintain broad knowledge of up-to-date teaching and scholarship in relevant fields to ensure that teaching meets the standards expected within a research-led University
- To pursue doctoral teaching of high quality in the relevant field.
- To disseminate the results of teaching and scholarship, e.g. through presentation in the teaching seminar series in the Department
- To contribute fully to the teaching culture of the School through attendance and participation in staff seminars, internal seminars and workshops, PhD seminars, and other means, as appropriate.
Qualifications, Knowledge and Experience

**Essential**
- MA degree in relevant subject
- Knowledge of subject to an advanced level
- Outstanding promise of teaching/research achievement
- Teaching/Research interests in one or more of the research themes covered by School staff*

**Desirable**
- Teaching/Research experience / delivery of field training

Skills, Abilities and Competencies

**Essential**
- Proven competency in academic subject
- High level of proficiency in English, sufficient to undertake teaching and administrative activities utilising English Language materials and to communicate effectively with staff and students
- Evidence of good effective oral communication, presentation and training skills
- Ability to work independently as well as part of a team on teaching related activities.
- A commitment to high quality teaching
- Proven competency in IT and familiarity with a computerised environment
- High level of proficiency in English, sufficient to undertake teaching and administrative activities utilising English Language materials and to communicate effectively with staff and students.

Working Hours

You will be contracted to work 364 hours in a 12 month period.

This equates to a nominal 7 hours per week, which will be scheduled by the School to reflect the operational requirements.

Your total working weekly hours must be within the Senate Regulations.  
[http://www2.le.ac.uk/offices/sas2/regulations/senate-regulations](http://www2.le.ac.uk/offices/sas2/regulations/senate-regulations)

Students on an international Tier 4 Visa must adhere to their legal obligations as a visa holder.
Equality and Diversity:
The University of Leicester is committed to positively advancing equality of opportunity. We participate in a number of equalities initiatives which celebrate good employment practice for the advancement of diversity and equality. These include the Stonewall Workplace Equality Index, the Race Equality Charter and Athena Swan (for which we are currently Bronze award holders). We are proud to be selected as one of only ten Universities internationally to be an impact champion for HeForShe, a global solidarity movement for gender equality. We also have a number of staff equality fora who champion the advancement of equalities for diverse groups. To find out more please visit the Equalities webpage.

MAKING AN APPLICATION

Applications should be made using the University's online application system.

Applications must include:

• a research proposal, normally of 1000-1500 words
• a personal statement which explains why you are interested in the studentship, and why you would be a good person to appoint; you might also indicate how your work complements one or more of the research clusters in Media and Communication; details about our clusters can be found here:
• all supporting documents, including proof that you meet the academic and English language entry requirements. (Supporting documents not in English must be accompanied by a certified English translation.)
• two references from referees who are familiar with your academic work and who are able to comment on your ability to conduct research and to complete a PhD programme. We would prefer that you provide us with the names and contact details of these referees as part of your PhD application, so that we may obtain confidential references. In that case, please ensure that your referees submit the reference by the closing date set out above.

IMPORTANT
In the FUNDING section of the online application form select STUDENTSHIP and GTA from the drop down options.

The closing date for applications is 31st May 2017

For enquiries please contact:
MCS-PGR@le.ac.uk