LEICESTER MEDICAL SCHOOL POLICY REGARDING
TRANSFER OF INFORMATION TO FOUNDATION YEAR 1

Background
Students should read the information on the Medical School website and UK Foundation Programme
information concerning the Transfer of Information process and
forms [http://www.foundationprogramme.nhs.uk/pages/home/keydocs](http://www.foundationprogramme.nhs.uk/pages/home/keydocs) regarding the principles
behind and the requirements of the Foundation Year 1 with respect to Transfer of Information. The
Medical School will apply the following principles:

Principles

1. Any student with health and welfare problems, including any requirements for reasonable
adjustments for a disability, will follow the guidance provided by the Foundation School.
Students are responsible for submitting this information themselves.

2. Any student who appears before a Fitness to Practise Panel will need to declare this on their
Transfer of Information form.

3. In respect of students who are referred to the Health and Conduct Committee (HCC), the
letter they receive from the HCC will state whether they do or do not need to transfer the
relevant information to the Foundation School.