MBChB

Code of Practice for the Professional Support Unit

2015-16
Membership

Lead for Professionalism Support

Student and Staff Support Lead

Members of staff providing professionalism teaching/support

An Administrative Secretary appointed by Departmental Manager

Role of the Professionalism Support Unit

The role of the Professionalism Support Unit is to help an unprofessional student by:

1. Ensuring that a student fully understands their professionalism requirements and the manner of their unprofessional behaviour.
2. To help students develop their professionalism and where appropriate, to report to the Health and Conduct Committee (HCC) regarding a student’s progress towards correcting their unprofessional behaviour.
3. To ensure that a student is aware of the consequences of continued unprofessional behaviour

Referral to the Professionalism Support Unit

Students may be referred to the Professional Support Unit by members of staff using a Professionalism Concerns form, students may self-refer or students may be referred by the HCC.

Professionalism Support

Every student will have particular problems that require a bespoke solution. However the Professionalism Support Unit will apply the following principles:

Diagnosis

The Professionalism Support Unit will work with a student to ascertain why the student is behaving unprofessionally. The range of possible causes is of course large (ranging from stupidity/ignorance to severe mental health problems), but effective treatment will require an accurate diagnosis.

Treatment

The Professionalism Support Unit and the student it is supporting can make use of all the various support mechanisms available in the University and Medical School. If the Professionalism Support Unit thinks it appropriate then a student may be referred to the Pastoral Support Unit.

Failure of Engagement

Students who do not recognise their unprofessional behaviour or who do not engage in remedial teaching will be referred to the HCC that may apply one of the sanctions available to that committee.
Professionalism Support Form (PSF)

Referral to Professionalism Support Team for professionalism support

<table>
<thead>
<tr>
<th>Name of Student</th>
<th>Click here to enter text.</th>
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<tbody>
<tr>
<td>Date</td>
<td>Click here to enter a date.</td>
</tr>
<tr>
<td>Context/Teaching event</td>
<td>Click here to enter text.</td>
</tr>
<tr>
<td>Reason for referral for support</td>
<td>Click here to enter text.</td>
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Can you confirm that this referral has been discussed with the student at the time of the event?  Yes ☐ No ☐

Did the student behave professionally during this discussion?  Yes ☐ No ☐

*Please submit this form to concerns@le.ac.uk*